#### NAVARRO COUNTY COMMISSIONER'S COURT

A Special meeting of the Navarro County Commissioner's Court was held on Monday, the 26<sup>th</sup>, day of October 2020 at 10:00 a.m., in the Commissioners Courtroom of the Navarro County Courthouse 300 W. 3<sup>rd</sup> Ave., in Corsicana, Texas., Presiding Judge HM Davenport, Jr., Commissioners present Eddie Perry, Eddie Moore, and James Olsen.

- 1. 10:00 A.M. Motion to convene by Comm. Olsen sec by Comm. Moore Carried unanimously
- 2. Opening Prayer Comm. Moore
- 3. Pledge of Allegiance
- 4. Public Comments-Tonya Roberts, Charles Parson, Michael Carter, Vickie Young, and Billy Perry-all spoke on idem #15

#### Consent Agenda

Motion to approve consent agenda items 5-11 by Comm. Perry sec by Comm. Moore Carried unanimously

- 5. Approve and pay bills as submitted by the County Auditor, including Current bills, and State Quarterly payments (paid 10/26/2020) **TO WIT ITEM #5**
- 6. Consideration of approving Treasurer's Report for September 2020, Jane McCollum

  TO WIT ITEM #6
- 7. Consideration of approving to pay bills for PCT. 2 without Purchase Orders on October 26, 20200

  TO WIT ITEM #7
- 8. Consideration of approving to pay bills for PCT. 4 without Purchase Orders on October 26, 2020

  TO WIT ITEM #8
- 9. Consideration of approving to pay bills for Planning and Zoning without Purchase Orders on October 26, 2020

  TO WIT ITEM #9
- 10. Consideration of approving to pay bills for Elections without Purchase Orders on October 26, 2020 <u>TO WIT ITEM #10</u>
- 11. Consideration of approving to pay bills for NCSO without Purchase Orders on October 26, 2020

  TO WIT ITEM #11

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any Item from the consent agenda in order that the court discuss and act upon it Individually as part of the Regular Agenda Items under the Consent Agenda are items 5-10

#### Regular Agenda

- 12. No action taken on Burn Ban-remains off
- 13. Update from Emergency Management Coordinator Eric Myers on COVID-19 in Navarro County Report by Paul Henley for Eric Myers and Dr. Kent Rogers
- 14. Donald Kelm, District Extension Administrator with Texas A&M AgriLife
  Extension Service to give summary of the educational programming for Navarro
  County
- 15. Motion of approving the delay of the adopted Dispatch Fee Schedule to January 2022 to October 1, 2021 by Comm. Perry sec by Comm. Olsen Carried unanimously
- 16. Motion of approving Xerox Leasing Agreement for JP's by Comm. Olsen sec by Comm. Moore

  Carried unanimously

  TO WIT ITEM #16
- Motion of approving ONEOK Permian NGL Operating Company, L.L.C. to Cross SW CR 2305, Pct. 3 by Comm. Moore sec by Comm. Perry Carried unanimously

  TO WIT ITEM # 17
- 18. Motion of approving PCT. 1 to purchase a John Deere 6110M Tractor with Mid-Mount Boom mower by Comm. Olsen sec by Comm. Perry Carried unanimously
  TO WIT ITEM #18
- Motion of declaring the listed Navarro County Jail kitchen appliances as surplus, (see attached list) by Comm. Moore sec by Comm. Olsen Carried unanimously

  TO WIT ITEM # 19
- 20. Motion of approving a new Central Counting Station Manager(amened to TABULATION SUPERVISORS) for the November 3, 2020 election by Comm. Olsen sec by Comm. Moore

  Carried unanimously

  Motion of approving a new Central Counting Station Manager(amened to TABULATION SUPERVISORS) for the November 3, 2020 election by Comm. Olsen sec by Comm. Moore

  TO WIT ITEM #20

- 21. Motion to approve and appoint a back-up presiding Judge for the Early Voting Ballot Board from a list submitted by the Republican Party (Eric Myers) of Navarro County by Comm. Olsen sec by Comm. Moore Carried unanimously
- 22. Motion of accepting the Navarro County Resolution on Indigent Defense Grant Program for 2021 by Judge Davenport sec by Comm. Perry Carried unanimously

  TO WIT ITEM # 22
- 23. Motion of approving Limited Service Agreement with PHI Cares Memberships by Comm. Moore sec by Comm. Olsen
  Carried unanimously

  TO WIT ITEM #23
- 24. Motion to approve adding Infectious Disease Control Policy (ID-6) to the Navarro County Personnel Policy by Comm. Perry sec by Comm. Moore Carried unanimously

  TO WIT ITEM #24
- 25. Motion to approve revised Weather Closings and Emergencies Policy (1B-13) to the Navarro County Personnel Policy Manual by Comm. Olsen sec by Comm. Perry
  TO WIT ITEM #25
  Carried unanimously
- 26. Motion to approve revised Navarro County CDL and Alcohol Policy that includes language regarding the FMCSA Clearinghouse for U.S. Department of Transportation compliance by Comm. Moore sec by Comm. Perry Carried unanimously

  TO WIT ITEM #26
- 27. Motion of approving a COVID-19 return to Work Guidelines for Navarro County Personnel by Comm. Olsen sec by Comm. Moore Carried unanimously

  TO WIT ITEM # 27
- 28. Motion to adjourn by Comm. Moore sec by Comm. Olsen

I, Sherry Dowd, Navarro County Clerk, Attest that the Foregoing is a True and accurate accounting of the commissioner's court's authorized proceeding for October 26<sup>th</sup>, 2020.

Signed 26th day of October 2020.

Sherry Dowd, County Clerk

#### NAVARRO COUNTY COMMISSIONERS COURT

#### PUBLIC COMMENTS PARTICIPATION FORM

#### PRINT NAME AND SUBJECT

Date 10-26-2020

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Tornyl Roberts  Charles Passon  Michael Cart  Ullkit Toung  Billy Peny	Dispatch Fee Dispata Fee Dispata Fee Dispatch Fee Dispatch Fee	All here about Rusate Fee of Addresse Their Concern with #
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## GENERAL FUND

ATMOS ENERGY	ATMOS ENERGY	AT&T	ANGUS VOLUNTEER FIRE	AMG PRINTING & MAILI	AMERICAN FORENSICS,	AMAZON/SYNCB	AMAZON/SYNCB	AMAZON/SYNCB	AMAZON/SYNCB	AMAZON/SYNCB	AMAZON/SYNCB	VENDOR NAME																		
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UTILITIES	UTILITIES	INTERNET	CVC - TELEPHONE	MAINT CONTRACT -	MAINT CONTRACT -	TELEPHONE	TELEPHONE	TELEPHONE	TELEPHONE	FIRE PROTECTION	VOTER REGISTRATI	AUTOPSY	OPERATING EQUIPM	OPERATING EQUIPM	FURNITURE/EQUIPM	OFFICE SUPPLIES	MEDICAL SUPPLIES	MEDICAL SUPPLIES	MEDICAL SUPPLIES	MEDICAL SUPPLIES	MEDICAL SUPPLIES	MEDICAL SUPPLIES	MEDICAL SUPPLIES	<b>REPAIRS &amp; MAINTE</b>	MAINTENANCE SUPP	COMPUTER SUPPLIE	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	ACCOUNT NAME
10/19/2020	10/19/2020	10/19/2020	10/22/2020	10/19/2020	10/19/2020	10/19/2020	10/19/2020	10/19/2020	10/19/2020	10/15/2020	10/20/2020	10/19/2020	10/22/2020	10/22/2020	10/22/2020	10/22/2020	10/22/2020	10/22/2020	10/22/2020	10/22/2020	10/22/2020	10/22/2020	10/22/2020	10/21/2020	10/19/2020	10/19/2020	10/19/2020	10/19/2020	10/19/2020	VP DATE
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81.50	1,014.92	105.55	78.31	39.24	23.45	362.47	36.94	67.84	706.85	600.00	299.99	1,900.00	9.99	945.00	138.03	154.95	(46.74)	44.35	49.35	32.61	39.75	39.35	54.35	(4.53)	7.95	34.99	21.88	8.62	18.74	TNUON

DAMARA H. WATKINS	DAMARA H. WATKINS	DALLAS COUNTY JUVENI	DALLAS COUNTY JUVENI	CORBET-OAK VALLEY VO	CITY OF CORSICANA	CITY OF CORSICANA	CITY OF CORSICANA	CITY OF CORSICANA	CITY OF CORSICANA	CITY OF CORSICANA	CHATFIELD VOLUNTEER	CHARM-TEX INC	CHARLIE'S LAWN SERVI	CENTURYLINK	CENTURYLINK	CENTRAL LINEN SERVIC	CENTRAL LINEN SERVIC	CANA CONSTRUCTION LL	CANA CONSTRUCTION LL	BLOOMING GROVE FIRE	BETA TECHNOLOGY, INC	BETA TECHNOLOGY, INC	BETA TECHNOLOGY, INC	BETA TECHNOLOGY, INC	BETA TECHNOLOGY, INC	BEATY & SIPES LAW, P	BEATY & SIPES LAW, P	BARRY FIRE DEPT	AVENU INSIGHTS & ANA	ATMOS ENERGY			
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2021 101-435-411	2021 101-435-485	2021 101-572-428	2021 101-572-428	2021 101-406-465	2020 101-406-474	2020 101-406-474	2020 101-406-474	2021 101-406-477	2021 101-406-476	2021 101-406-478	2021 101-406-465	2021 101-512-330	2021 101-402-423	2021 101-410-435	2021 101-410-435	2021 101-410-330	2021 101-410-330	2020 101-410-445	2020 101-410-445	2021 101-406-465	2021 101-512-330	2021 101-512-330	2021 101-512-330	2021 101-512-330	2021 101-512-330	2021 101-435-411	2021 101-425-411	2021 101-406-465	2020 101-403-410	2020 101-403-410	2021 101-403-310	2021 101-403-310	2021 101-412-430
COURT APPOINTED	OTHER LITIGATION	TRAVEL/CONFERENC	TRAVEL/CONFERENC	FIRE PROTECTION	CITY OF CORSICAN	CITY OF CORSICAN	CITY OF CORSICAN	ANIMAL CONTROL	ECONOMIC DEVELOP	AMBULANCE	FIRE PROTECTION	JANITORIAL SUPPL	SANITARY SERVICE	TELEPHONE	TELEPHONE	JANITORIAL SUPPL	JANITORIAL SUPPL	REPAIRS & MAINTE	REPAIRS & MAINTE	FIRE PROTECTION	JANITORIAL SUPPL	JANITORIAL SUPPL	JANITORIAL SUPPL	JANITORIAL SUPPL	JANITORIAL SUPPL	COURT APPOINTED	COURT APPOINTED	FIRE PROTECTION	PROFESSIONAL SER	PROFESSIONAL SER	OFFICE SUPPLIES	OFFICE SUPPLIES	UTILITIES
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<b>ELECTION SYSTEMS &amp; S</b>	ELECTION SYSTEMS & S	<b>ELECTION SYSTEMS &amp; S</b>	DOUBLE TROUBLE PRAYT	DOUBLE TROUBLE PRAYT	DOUBLE TROUBLE PRAYT	DOUBLE TROUBLE PRAYT	DOUBLE TROUBLE PRAYT	DOUBLE TROUBLE PRAYT	DOUBLE TROUBLE PRAYT	DOCUMENT SOLUTIONS	DISTRICT 8 TEA/FCS	DISTRICT 8 TEA/FCS	DEALERS ELECTRICAL S	DAWSON VOLUNTEER FIR	DAMARA H. WATKINS																		
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ELECTIONS	ELECTIONS	ELECTIONS	ELECTIONS	ELECTIONS	ELECTIONS	ELECTIONS	ELECTIONS	ELECTIONS	ELECTIONS	ELECTIONS	ELECTIONS	ELECTIONS	MAINT CONTRACT -	<b>REPAIRS &amp; MAINT</b>	MAINT CONTRACT -	REPAIRS & MAINTE	MAINT CONTRACT -	MAINT CONTRACT	MAINT CONTRACT -	OFFICE SUPPLIES	DUES & SUBSCRIPT	<b>DUES &amp; SUBSCRIPT</b>	MAINTENANCE SUPP	FIRE PROTECTION	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	OTHER LITIGATION	COURT APPOINTED				
10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020			10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/16/2020 10/26/2020	10/15/2020 10/26/2020	10/21/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020
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915.50	(414.00)	5,937.50	(146.00)	2,093.75	(59.00)	40.04	839.00	(3.00)	39.75	(435.00)	120.48	6,237.00	90.00	50.00	90.00	35.00	50.00	90.00	120.00	186.06	45.06	8.53	31.08	181.41	50.00	150.00	36.00	1,000.00	200.00	375.00	575.00	10.00	350.00

H E B GROCERY #238	H E B GROCERY #238	H E B GROCERY #238	H E B GROCERY #238	H E B GROCERY #238	H E B GROCERY #238	GREAT AMERICA FINANC	GLOBAL CORRECTIONAL	GENE KNIZE	GALLS LLC	GALLS LLC	GALLS LLC	GALLS LLC	GALLS LLC	GALLS LLC	GALLS LLC	GALLS LLC	GALLS LLC	GALLS LLC	GALLS ILC	GALLS LLC	GALLS LLC	FROST VOLUNTEER FIRE	FIVE STAR SERVICES I	FIVE STAR SERVICES I	EVERBRIDGE INC	EUREKA VOLUNTEER FIR	EMHOUSE VOLUNTEER FI	EMERGENCY SERVICE DI	<b>ELECTION SYSTEMS &amp; S</b>	<b>ELECTION SYSTEMS &amp; S</b>	ELECTION SYSTEMS & S	ELECTION SYSTEMS & S	ELECTION SYSTEMS & S
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2021 101-495-495	2021 101-495-495	2021 101-495-495	2021 101-495-495	2021 101-495-495	2021 101-495-495	2021 101-402-440	2021 101-512-576	2021 101-430-413	2020 101-560-320	2020 101-560-320	2020 101-560-320	2021 101-560-426	2021 101-560-426	2021 101-560-426	2021 101-560-426	2021 101-560-426	2021 101-560-426	2021 101-560-426	2021 101-560-426	2021 101-560-426	2021 101-560-426	2021 101-406-465	2021 101-512-380	2021 101-512-380	2021 101-568-451	2021 101-406-465	2021 101-406-465	2021 101-406-465	2021 101-409-425	2021 101-409-425	2021 101-409-425	2021 101-409-459	2021 101-409-425
MISCELLANEOUS	MISCELLANEOUS	MISCELLANEOUS	MISCELLANEOUS	MISCELLANEOUS	MISCELLANEOUS	COPIER RENTAL	CAPITAL IMPROVEM	VISITING JUDGES	OPERATING EQUIPM	OPERATING EQUIPM	OPERATING EQUIPM	UNIFORMS	UNIFORMS	UNIFORMS	UNIFORMS	FIRE PROTECTION	GROCERIES	GROCERIES	<b>EMERGENCY SERVIC</b>	FIRE PROTECTION	FIRE PROTECTION	FIRE PROTECTION	ELECTIONS	ELECTIONS	ELECTIONS	MAINT CONTRACT -	ELECTIONS						
10/20/2020 10/26/2020					10/20/2020 10/26/2020				10/22/2020 10/26/2020	10/22/2020 10/26/2020		10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020		10/21/2020 10/26/2020	10/21/2020 10/26/2020	0	10/21/2020 10/26/2020	10/16/2020 10/26/2020	10/15/2020 10/26/2020	10/15/2020 10/26/2020	10/15/2020 10/26/2020	10/15/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/19/2020 10/26/2020
312222	312222	312222	312222	312222	312222		312141		311948	311948	311948	312154	312154	312154	312087	312087	312087	312087	312087	311205	311493												
83.26	11.92	32.54	13.44	7.31	47.84	278.00	29,226.00	28.75	866.15	866.15	866.15	199.50	134.00	67.00	37.20	79.98	79.98	37.20	68.00	83.43	79.98	1,000.00	3,878.02	3,999.65	24,059.30	600.00	600.00	600.00	(96.00)	54.36	1,380.16	44,215.00	(69.00)

K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &	JOSEPH AGUILAR	JOSEPH AGUILAR	JOSEPH AGUILAR	JOHNSON OIL COMPANY	JOHNSON OIL COMPANY	IDEAL SELF STORAGE	IDEAL SELF STORAGE	IDEAL SELF STORAGE	IDEAL SELF STORAGE	IDEAL SELF STORAGE	ICS JAIL SUPPLIES, I	ICS JAIL SUPPLIES, I	ICS JAIL SUPPLIES, I	ICS JAIL SUPPLIES, I	ICS JAIL SUPPLIES, I	ICS JAIL SUPPLIES, I	ICS JAIL SUPPLIES, I	HUFFMAN COMMUNICATIO	HUFFMAN COMMUNICATIO	HOWARD'S FIRE EXTING	HOWARD'S FIRE EXTING	ביייים בייים בעדותים
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2021 101-560-445	2021 101-560-445	2021 101-560-445	2021 101-560-445	2021 101-560-445	2021 101-560-445	2021 101-560-445	2021 101-560-445	2021 101-560-445	2021 101-560-445	2021 101-560-445	2021 101-435-411	2021 101-435-411	2021 101-435-411	2021 101-560-370	2021 101-560-370	2021 101-410-441	2021 101-410-441	2021 101-410-441	2021 101-410-441	2021 101-410-441	2021 101-512-330	2021 101-512-330	2021 101-512-350	2021 101-512-350	2021 101-512-350	2021 101-512-350	2021 101-512-350	2021 101-512-335	2021 101-512-335	2021 101-512-445	2021 101-512-445	
REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT	<b>REPAIRS &amp; MAINT</b>	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	GAS & OIL	GAS & OIL	STORAGE RENTAL	STORAGE RENTAL	STORAGE RENTAL	STORAGE RENTAL	STORAGE RENTAL	JANITORIAL SUPPL	JANITORIAL SUPPL	INMATE SUPPLIES	RADIOS	RADIOS	<b>REPAIRS &amp; MAINTE</b>	REPAIRS & MAINTE	111111111111111111111111111111111111111				
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312151	312030	312030	312030	312030	312030	312030	312030	312030	312030	312030				312029	312029						312261	312261	312142	312142	312142	312142	312142	312155	312155			
/33.08	11.40	28.16	11.40	74.14	10.00	10.00	12.00	91.00	11.40	74.14	930.00	1,092.50	1,392.50	215.69	3,808.80	250.00	295.00	295.00	50.00	295.00	33.59	119.56	(571.12)	648.00	184.00	109.80	222.80	740.00	2,660.00	20.00	36.00	

LENOVO FINANCIAL SER	I AW DEFICE OF SHANA	LAW OFFICE OF SHANA	LAW OFFICE OF SHANA	LAW OFFICE OF SHANA	LAW OFFICE OF SHANA	LAW OFFICE OF SHANA	LAW OFFICE OF MICAH	LAW OFFICE OF MICAH	LAW OFFICE OF DANIEL	LAW OFFICE OF DANIEL	LANE'S AUTO UPHOLSTE	KERENS FIRE DEPT	KATHLEEN HODGE CAMER	KATHLEEN HODGE CAMER	KATHLEEN HODGE CAMER	KATHLEEN HODGE CAMER	KATHLEEN HODGE CAMER	KATHLEEN HODGE CAMER	KATHLEEN HODGE CAMER	KATHLEEN HODGE CAMER	KATHLEEN HODGE CAMER	KATHLEEN HODGE CAMER	KATHLEEN HODGE CAMER	KAREN CUNNINGHAM DEN	KAREN CUNNINGHAM DEN	KAREN CUNNINGHAM DEN	KAREN CUNNINGHAM DEN	KAREN CUNNINGHAM DEN	K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &	K & S TIRE TOWING &
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2021 101-403-459	2021 101-425-411	2021 101-425-411	2021 101-425-411	2021 101-425-411	2021 101-425-411	2021 101-425-411	2021 101-435-490	2021 101-435-485	2021 101-430-490	2021 101-430-411	2021 101-560-445	2021 101-406-465	2021 101-435-411	2021 101-435-411	2021 101-435-485	2021 101-435-411	2021 101-435-411	2021 101-435-411	2021 101-435-411	2021 101-435-411	2021 101-435-485	2021 101-435-411	2021 101-435-411	2021 101-430-485	2021 101-430-411	2021 101-430-485	2021 101-430-411	2021 101-430-411	2021 101-560-445	2021 101-560-445	2021 101-560-445	2021 101-560-445	2021 101-560-445
MAINT CONTRACT -	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	MENTAL / AD LITE	OTHER LITIGATION	MENTAL / AD LITE	COURT APPOINTED	REPAIRS & MAINT	FIRE PROTECTION	COURT APPOINTED	COURT APPOINTED	OTHER LITIGATION	COURT APPOINTED	OTHER LITIGATION	COURT APPOINTED	COURT APPOINTED	OTHER LITIGATION	COURT APPOINTED	OTHER LITIGATION	COURT APPOINTED	COURT APPOINTED	<b>REPAIRS &amp; MAINT</b>	REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT				
	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020		10/20/2020 10/26/2020								10/21/2020 10/26/2020	10/21/2020 10/26/2020								10/20/2020 10/26/2020	10/20/2020 10/26/2020		10/20/2020 10/26/2020	10/20/2020 10/26/2020		10/20/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020			
											312186																				312212	312212	312151
662.78	200.00	50.00	100.00	200.00	100.00	200.00	900.00	13.80	400.00	310.00	300.00	1,000.00	1,137.50	750.00	10.00	331.25	431.25	475.00	725.00	1,062.50	3.00	263.75	363.75	2.00	162.50	2.00	258.75	258.75	420.00	635.39	215.40	3/9.65	371.40

400.00	10/26/2020	10/20/2020 10	MAINT CONTRACT -	1 2021 101-630-458	ROSE SERVICES
	10/26/2020	10/20/2020 10	MAINT CONTRACT -	1 2021 101-630-458	ROSE SERVICES
	10/26/2020	10/20/2020 10	MAINT CONTRACT -	1 2021 101-630-458	ROSE SERVICES
	10/26/2020		MAINT CONTRACT -	1 2021 101-630-458	ROSE SERVICES
	10/26/2020	10/15/2020 10	FIRE PROTECTION	1 2021 101-406-465	RICHLAND VOLUNTEER F
	10/26/2020		REPAIRS & MAINTE	1 2021 101-402-446	RICHLAND SANITATION
	10/26/2020		FIRE PROTECTION	1 2021 101-406-465	RICE VOLUNTEER FIRE
	10/26/2020		FIRE PROTECTION	1 2021 101-406-465	RETREAT VOLUNTEER FI
	10/26/2020		MAINT CONTRACT -	1 2021 101-410-458	READYREFRESH
	10/26/2020	10/19/2020 10	MAINT CONTRACT -	1 2021 101-410-458	READYREFRESH
	10/26/2020	10/19/2020 10	MAINT CONTRACT -	1 2021 101-411-458	READYREFRESH
	10/26/2020		FIRE PROTECTION	1 2021 101-406-465	PURSLEY VOLUNTEER FI
189,685.06	10/26/2020		PRINCIPAL	1 2021 101-409-573	PROSPERITY BANK #107
6,727.62	10/26/2020		INTEREST	1 2021 101-409-574	PROSPERITY BANK #107
312042	10/26/2020 3		EMPLOYEE PHYSICA	1 2021 101-560-494	POLYGRAPH SERVICES &
312042	10/26/2020 3	10/16/2020 10	EMPLOYEE PHYSICA	1 2021 101-560-494	POLYGRAPH SERVICES &
	10/26/2020	10/20/2020 10	COURT APPOINTED	1 2021 101-435-411	PNP, LLC
312145	10/26/2020 3	10/19/2020 10	INMATE SUPPLIES	1 2021 101-512-350	PINNACLE TECHNOLOGIE
312145			INMATE SUPPLIES	1 2021 101-512-350	PINNACLE TECHNOLOGIE
312145			INMATE SUPPLIES	1 2021 101-512-350	PINNACLE TECHNOLOGIE
	10/26/2020		MAINT CONTRACT -	1 2021 101-512-452	OTIS ELEVATOR COMPAN
	10/26/2020		TELEPHONE & INTE	1 2021 101-571-435	NORTHLAND COMMUNICAT
	10/26/2020		MENTAL / AD LITE	1 2021 101-430-490	NEAL GREEN, JR
	10/26/2020	0	OTHER LITIGATION	1 2021 101-435-485	NEAL GREEN, JR
	10/26/2020		FIRE PROTECTION	1 2021 101-406-465	NAVARRO VOLUNTEER FI
	10/26/2020	0	FIRE PROTECTION	1 2021 101-406-465	NAVARRO MILLS VOLUNT
4,628.79	10/26/2020	10/15/2020 10,	HEALTH DEPARTMEN	1 2021 101-406-489	NAVARRO COUNTY HEALT
	10/26/2020	0	FIRE PROTECTION	1 2021 101-406-465	MUSTANG VOLUNTEER FI
312033	10/26/2020 3:	10/16/2020 10,	<b>REPAIRS &amp; MAINT</b>	1 2021 101-560-445	MOORE TIRE & AUTO
	10/26/2020	10/15/2020 10,	FIRE PROTECTION	1 2021 101-406-465	MILDRED VOLUNTEER FI
312032	10/26/2020 31	10/16/2020 10,	EMPLOYEE PHYSICA	1 2021 101-560-494	MEDICAL SURGICAL & C
312032	10/26/2020 31	10/16/2020 10/	EMPLOYEE PHYSICA	L 2021 101-560-494	MEDICAL SURGICAL & C
312127		10/20/2020 10/	MAINTENANCE SUPP	l 2021 101-410-321	MCCOY'S BUILDING SUP
	10/26/2020	10/19/2020 10/	TELEPHONE	l 2021 101-499-435	LINEBARGER GOGGAN BL 1

STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STAPLES, INC	STACEY S MARTIN	STACEY S MARTIN	SOUTHERN OAKS VOLUNT	SOUTHERN HEALTH PART	SOUTHERN HEALTH PART	SOUTHERN HEALTH PART	SOUTHERN HEALTH PART	SILVER CITY VOLUNTEE	SHERIFF, PETTY CASH
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2021 101-475-310	2021 101-475-310	2021 101-475-310	2021 101-475-310	2021 101-475-310	2021 101-475-310	2021 101-475-310	2021 101-475-310	2021 101-406-312	2021 101-406-312	2021 101-458-310	2021 101-458-310	2021 101-458-310	2021 101-458-310	2021 101-458-310	2021 101-409-310	2021 101-561-310	2021 101-561-310	2021 101-561-310	2021 101-560-310	2021 101-560-310	2021 101-560-310	2021 101-560-310	2021 101-560-310	2021 101-406-312	2021 101-435-411	2021 101-435-485	2021 101-406-465	2021 101-512-470	2021 101-512-470	2021 101-512-471	2021 101-512-472	2021 101-406-465	2021 101-512-465
OFFICE SUPPLIES	OFFICE SUPPLIES	OFFICE SUPPLIES	OFFICE SUPPLIES	OFFICE SUPPLIES	OFFICE SUPPLIES	OFFICE SUPPLIES	OFFICE SUPPLIES	COPY & POSTAGE S	COPY & POSTAGE S	OFFICE SUPPLIES	COPY & POSTAGE S	COURT APPOINTED	OTHER LITIGATION	FIRE PROTECTION	INMATE PRESCRIPT	INMATE PRESCRIPT	INMATE PHYSICIAN	INMATE HOSPITAL	FIRE PROTECTION	EXTRADITION OF P													
10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020			10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/15/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/15/2020 10/26/2020	10/16/2020 10/26/2020
20 312152	_	0 312152	0 312152	0 312152	0 312152			-			0 312150			_		0 312160	0 312160	0 312160		0 312133	0 312133	0 312133	0 312133	0 312189	0	0	0	0	0	0	0	0	0
78.91	23.04	121.48	5.97	131.16	417.00	39.98	34.99	73.84	110.76	32.30	32.45	209.69	43.47	48.68	91.44	33.13	60.55	51.84	109.11	100.36	18.18	52.19	(18.21)	1,476.80	850.00	5.00	400.00	5,370.40	4,291.46	162.50	131.01	600.00	7.78

TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	STARA ROEMER HENDERS STARA ROEMER HENDERS TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT TEXAS ASSOC OF COUNT	STAPLES, INC STAPLES, INC STARA ROEMER HENDERS
2021 101-498-206 2021 101-499-206 2021 101-560-206 2021 101-561-206	2021 101-458-206 2021 101-459-206 2021 101-475-206 2021 101-495-206 2021 101-497-206	2021 101-436-206 2021 101-440-206 2021 101-456-206 2021 101-457-206	2021 101-407-206 2021 101-421-206 2021 101-425-206 2021 101-430-206 2021 101-435-206	2021 101-425-411 2021 101-435-411 2021 101-401-206 2021 101-402-206 2021 101-403-206 2021 101-405-206 2021 101-407-206	2021 101-475-310 2021 101-475-310 2021 101-435-411 2021 101-425-411 2021 101-425-411 2021 101-425-411 2021 101-430-411 2021 101-430-411 2021 101-430-411 2021 101-430-411 2021 101-430-411 2021 101-430-411
WORKERS COMPENSA WORKERS COMPENSA WORKERS COMPENSA	WORKERS COMPENSA WORKERS COMPENSA WORKERS COMPENSA WORKERS COMPENSA	WORKERS COMPENSA WORKERS COMPENSA WORKERS COMPENSA	WORKERS COMPENSA WORKERS COMPENSA WORKERS COMPENSA WORKERS COMPENSA	COURT APPOINTED COURT APPOINTED WORKERS COMPENSA WORKERS COMPENSA WORKERS COMPENSA WORKERS COMPENSA	OFFICE SUPPLIES OFFICE SUPPLIES COURT APPOINTED
10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020	10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020			10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020	10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020
					312152 312152
27.53 251.58 120.70 325.31	83.34 84.18 109.49 185.76 64.24	25.95 196.20 79.75 82.91	49.05 77.21 172.78 66.14	100.00 200.00 27.21 92.72 202.21 12.03 63.92	66.67 39.96 700.00 200.00 100.00 50.00 400.00 300.00 225.00

THE BEAUCHAMP FIRM		THE BEAUCHAMP FIRM	THE BEAUCHAMP FIRM	THE BEAUCHAMP FIRM	THE BEAUCHAMP FIRM	TEXAS ENGINEERING EX	TEXAS DISTRICT COURT	TEXAS DISTRICT COURT	TEXAS DISTRICT COURT	TEXAS DISTRICT COURT	TEXAS DISTRICT COURT	TEXAS DISTRICT COURT	TEXAS DEPT OF PUBLIC	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT
FIRM	FIRM	FIRM	FIRM	FIRM	FIRM	IG EX	JURT	)URT	URT	URT	)URT	URT	BLIC	TNUO	DUNT	DUNT	DUNT	DUNT	TNUC	TNUC	TNUC	TNUC	TNUC	TNUC	TNUC	TNUC	TNUC	TNUC	DUNT	TNUC	UNT
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2021 101-425-411 2021 101-435-411 2021 101-435-411	2021 101-430-411	2021 101-430-411	2021 101-430-411	2021 101-430-485	2021 101-430-411	2021 101-561-428	2021 101-440-428	2021 101-440-428	2021 101-440-428	2021 101-440-428	2021 101-440-428	2021 101-440-428	2021 101-409-418	2021 101-425-419	2021 101-560-206	2021 101-410-206	2021 101-554-206	2021 101-553-206	2021 101-552-206	2021 101-551-206	2021 101-512-206	2021 101-475-206	2021 101-640-206	2021 101-409-206	2021 101-560-206	2021 101-410-206	2021 101-410-206	2021 101-572-206	2021 101-475-206	2021 101-650-206	2021 101-565-206
COURT APPOINTED  COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	OTHER LITIGATION	COURT APPOINTED	TRAVEL/CONFERENC	TRAVEL/CONFERENC	TRAVEL/CONFERENC	TRAVEL/CONFERENC	TRAVEL/CONFERENC	TRAVEL/CONFERENC	TRAVEL/CONFERENC	ADVERTISING & LE	DUES & PUBLICATI	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	<b>WORKERS COMPENSA</b>	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA
20	10/20/2020 10/26/2020	20	20	20	20	20	10/19/2020 10/26/2020	20	10/19/2020 10/26/2020	10/19/2020 10/26/2020		10/19/2020 10/26/2020	10/21/2020 10/26/2020	10/22/2020 10/26/2020	10/19/2020 10/26/2020					10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020		10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020
						312117							309799																		
435.00	338.33	438.33	538.34	6.32	530.00	175.00	50.00	50.00	50.00	50.00	50.00	50.00	1.00	200.00	6,631.71	601.12	124.79	105.46	108.98	108.98	9,556.48	339.23	542.25	3.25	180.25	25.75	818.50	61.73	30.42	182.59	49.05

XEROX CORP - TXMAS	WILLIAM EARL PRICE	WILLIAM DIXON	WEX BANK	WEST PUBLISHING CORP	WEST PUBLISHING CORP	VERIZON WIRELESS	US MED DISPOSAL INC	UNION HIGH VFD	TYLER TECHNOLOGIES I	TX DEPT OF STATE HEA	TROPHIES UNLIMITED L	TROPHIES UNLIMITED L	TROPHIES UNLIMITED L	THE BEAUCHAMP FIRM																			
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2021 101-409-440	2021 101-409-310	2021 101-497-440	2021 101-498-440	2021 101-401-440	2021 101-498-310	2021 101-401-310	2021 101-425-411	2021 101-435-411	2021 101-435-411	2021 101-435-411	2021 101-430-411	2021 101-430-411	2021 101-475-428	2021 101-560-370	2021 101-435-419	2021 101-425-419	2021 101-409-425	2021 101-560-451	2021 101-410-435	2021 101-572-435	2021 101-560-430	2021 101-512-474	2021 101-406-465	2020 101-403-575	2021 101-403-410	2021 101-560-426	2021 101-560-426	2021 101-560-426	2021 101-430-411	2021 101-435-411	2021 101-435-411	2021 101-435-411	2021 101-435-411
COPIER RENTAL	OFFICE SUPPLIES	COPIER RENTAL	COPIER RENTAL	COPIER RENTAL	SUPPLIES	OFFICE SUPPLIES	COURT APPOINTED	TRAVEL/CONFERENC	GAS & OIL	DUES & PUBLICATI	DUES & PUBLICATI	ELECTIONS	MAINT CONTRACT -	TELEPHONE	TELEPHONE	DATA MODEM SERVI	INMATE MEDICAL S	FIRE PROTECTION	MACHINERY & EQUI	PROFESSIONAL SER	UNIFORMS	UNIFORMS	UNIFORMS	COURT APPOINTED									
10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/19/2020 10/26/2020	10/21/2020 10/26/2020	10/15/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/21/2020 10/26/2020	10/16/2020 10/26/2020	10/16/2020 10/26/2020	10/21/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020
																										312047	312047	312047					
196.67	11.95	270.19	109.73	109.74	18.60	18.61	100.00	581.25	781.25	1,025.00	1,850.00	1,112.50	160.00	95.07	196.00	127.00	96.49	2,477.06	113.97	37.99	2,835.29	1,200.00	400.00	14,175.00	118.95	7.00	21.00	7.00	310.00	135.00	135.00	135.00	235.00

XEROX CORP - TXMAS 287 R/C FIRE AND RES	XEROX CORP - TXMAS	XEROX CORP - TXMAS	XEROX CORP - TXMAS	XEROX CORP - TXMAS	XEROX CORP - TXMAS	XEROX CORP - TXMAS	<b>XEROX CORP - TXMAS</b>	XEROX CORP - TXMAS	<b>XEROX CORP - TXMAS</b>	XEROX CORP - TXMAS																						
1 2021 101-403-440 1 2021 101-406-465	1 2021 101-512-440	1 2021 101-405-440	1 2021 101-405-310	1 2021 101-407-440	1 2021 101-407-310	1 2021 101-572-440	1 2021 101-572-310	1 2021 101-403-440	1 2021 101-561-440	1 2021 101-435-440	1 2021 101-435-310	1 2021 101-560-440	1 2021 101-560-310	1 2021 101-571-440	1 2021 101-421-440	1 2021 101-571-440	1 2021 101-571-312	1 2021 101-425-440	1 2021 101-435-440	1 2021 101-499-440	1 2021 101-499-310	1 2021 101-430-440	1 2021 101-475-440	1 2021 101-475-440	1 2021 101-440-440	1 2021 101-440-440	1 2021 101-440-310	1 2021 101-403-440	1 2021 101-512-440	1 2021 101-495-440	1 2021 101-402-440	1 2021 101-402-310
FIRE PROTECTION	COPIER RENTAL	COPIER RENTAL	OFFICE SUPPLIES	COPIER RENTAL	OFFICE SUPPLIES	COPIER RENTAL	OFFICE SUPPLIES	COPIER RENTAL	COPIER RENTAL	COPIER RENTAL	OFFICE SUPPLIES	COPIER RENTAL	OFFICE SUPPLIES	COPIER RENTAL	COPIER RENTAL	COPIER RENTAL	COPY & POSTAGE S	COPIER RENTAL	COPIER RENTAL	COPIER RENTAL	OFFICE SUPPLIES	COPIER RENTAL	OFFICE SUPPLIES	COPIER RENTAL	COPIER RENTAL	COPIER RENTAL	COPIER RENTAL	OFFICE SUPPLIES				
10/21/2020 10/26/2020 10/15/2020 10/26/2020		10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020
216.13 800.00	215.81	86.94	0.36	86.93	0.37	151.78	23.07	253.04	161.75	140.41	22.53	225.37	12.22	219.47	443.81	219.47	10.08	149.61	152.01	151.11	0.05	129.28	295.97	295.97	298.35	298.37	59.24	251.49	156.13	419.86	196.67	66.39

CSCD

NAVARRO COUNTY SOIL	GREENLANDER LLC	VENDOR NAME		TEXAS ASSOC OF COUNT	TEXAS ASSOC OF COUNT	<b>TEXAS ASSOC OF COUNT</b>	RECOVERY HEALTHCARE	NEXT STEP COMMUNITY	VENDOR NAME			WEX BANK	VALVOLINE EXPRESS CA	NAVARRO COUNTY GENER	HELPING OPEN PEOPLES	CORRECTIONS SOFTWARE	COMMUNITY SUPERVISIO	VENDOR NAME
ь	<u>ь</u> :	PP		2	2	2	2	2	PР			2	2	2	2	2	2	рp
2021 171-620-410	2021 171-620-445	ACCOUNT #	E CONTROL	2021 161-575-206	2021 161-573-206	2021 161-572-206	2021 161-576-612	2021 161-578-613	ACCOUNT#	JUVENILE PROBATION		2021 151-571-370	2021 151-571-370	2021 151-571-311	2021 151-572-410	2021 151-571-315	2021 151-571-370	ACCOUNT#
PROFESSIONAL SER	REPAIRS & MAINTE	ACCOUNT NAME		WORKERS COMPENSA	WORKERS COMPENSA	WORKERS COMPENSA	CBP - GENERAL -	CBP - GRANT R EX	ACCOUNT NAME			GAS, OIL & REPAI	GAS, OIL & REPAI	POSTAGE	CONTRACT SERVICE	COMPUTER SERVICE	GAS, OIL & REPAI	ACCOUNT NAME
10/15/2020	10/20/2020	VP DATE		10/19/2020	10/19/2020	10/19/2020	10/16/2020	10/16/2020	VP DATE			10/21/2020	10/21/2020	10/15/2020	10/21/2020	10/15/2020	10/16/2020	VP DATE
10/26/2020		DATE TBP		10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	DATE TBP			10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	DATE TBP
	312184	PO NO	1						PO NO		1		312244					PO NO
3,000.00	3,645.00	PO NO AMOUNT	1,806.76	68.28	81.27	144.71	952.50	560.00	PO NO AMOUNT		3.999.95	91.54	80.96	157.15	1,600.00	1,990.00	80.30	PO NO AMOUNT

81.28	312199	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	<b>—</b>	UNITED AG & TURF - H
20.80	312199	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	UNITED AG & TURF - H
265.28	312199	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	UNITED AG & TURF - H
63.28	312199	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	UNITED AG & TURF - H
502.26	312199	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	UNITED AG & TURF - H
45.30	312199	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	UNITED AG & TURF - H
65.82	312199	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	UNITED AG & TURF - H
2,577.30	312199	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	<b>⊢</b>	UNITED AG & TURF - H
56.21	312199	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	UNITED AG & TURF - H
113.49	312199	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	UNITED AG & TURF - H
393.70	312238	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321		UNITED AG & TURF - H
24.31	312061	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	TRUCK PARTS & SERVIC
5.00	312061	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	TRUCK PARTS & SERVIC
34.97	312061	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	TRUCK PARTS & SERVIC
5.00	312061	10/26/2020	10/20/2020	REPAIRS & MAINTE	2021 211-611-445	1	TRUCK PARTS & SERVIC
11.65	312061	10/26/2020	10/20/2020	REPAIRS & MAINTE	2021 211-611-445	1	TRUCK PARTS & SERVIC
226.95	PATTY	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	TRUCK PARTS & SERVIC
210.55	312208	10/26/2020	10/20/2020	REPAIRS & MAINTE	2021 211-611-445	1	TRUCK PARTS & SERVIC
243.75	312208	10/26/2020	10/20/2020	REPAIRS & MAINTE	2021 211-611-445		TRUCK PARTS & SERVIC
1,352.90		10/26/2020	10/20/2020	ROAD MATERIAL	2021 211-611-376	1	TEXAS BIT
1,532.23		10/26/2020	10/19/2020	WORKERS COMPENSA	2021 211-611-206	_	TEXAS ASSOC OF COUNT
2,000.00	312180	10/26/2020	10/20/2020	MACHINE HIRE	2021 211-611-448	₽	ROADSIDE CONSULTING
20.00	312131	10/26/2020	10/20/2020	SIGN SUPPLIES	2021 211-611-322	1	PATHMARK TRAFFIC PRO
90.00	312131	10/26/2020	10/20/2020	SIGN SUPPLIES	2021 211-611-322	<u>ш</u>	PATHMARK TRAFFIC PRO
75.00	312131	10/26/2020	10/20/2020	SIGN SUPPLIES	2021 211-611-322	1	PATHMARK TRAFFIC PRO
84.00	312131	10/26/2020	10/20/2020	SIGN SUPPLIES	2021 211-611-322	1	PATHMARK TRAFFIC PRO
10,745.70		10/26/2020	10/19/2020	STATE OF TEXAS -	2021 211-333-010	<b>1</b>	NAVARRO COUNTY R&B P
10,745.71		10/26/2020	10/19/2020	STATE OF TEXAS -	2021 211-333-010	ш	NAVARRO COUNTY R&B P
10,745.71		10/26/2020	10/19/2020	STATE OF TEXAS -	2021 211-333-010	1	NAVARRO COUNTY R&B P
10,286.65		10/26/2020	10/21/2020	HAULING	2021 211-611-453	<b>⊢</b> -	HAVOC TRANSPORTATION
20.00	312055	10/26/2020	10/20/2020	<b>REPAIRS &amp; MAINTE</b>	2021 211-611-445	1	GILFILLAN HARDWARE
2.78	312055	10/26/2020	10/20/2020	REPAIRS & MAINTE	2021 211-611-445		GILFILLAN HARDWARE
101.05	312159	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	GEORGE P BANE INC
20.00	312159	10/26/2020	10/20/2020	MAINTENANCE SUPP	2021 211-611-321	1	GEORGE P BANE INC

ATWOODS DISTRIBUTING ATWOODS DISTRIBUTING B & G AUTO PARTS B & G AUTO PARTS BIG CREEK CONSTRUCTI CENTURYLINK FOOD RITE INC	ARNOLD CRUSHED STONE ASCO EQUIPMENT	VENDOR NAME  AIRGAS SOUTHWEST INC  AIRGAS SOUTHWEST INC  ARNOLD CRUSHED STONE  ARNOLD CRUSHED STONE  ARNOLD CRUSHED STONE	UNITED AG & TURF - H UNITED AG & TURF - H UNITED AG & TURF - H WILSON CULVERTS INC WILSON CULVERTS INC WILSON CULVERTS INC WILSON CULVERTS INC
		, , , , , , , , , , , , , , , , , , ,	<b></b>
2021 212-612-335 2021 212-612-321 2021 212-612-321 2021 212-612-321 2021 212-612-321 2021 212-612-376 2021 212-612-435 2021 212-612-330	2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-321	ACCOUNT #  2021 212-612-450 2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-376	2021 211-611-321 2021 211-611-321 2021 211-611-321 2021 211-611-375 2021 211-611-375 2021 211-611-375 2021 211-611-375 2021 211-611-375
YARD MAINTENANCE MAINTENANCE SUPP MAINTENANCE SUPP MAINTENANCE SUPP ROAD MATERIAL TELEPHONE JANITORIAL SUPPL	ROAD MATERIAL MAINTENANCE SUPP	ACCOUNT NAME  MAINT CONTRACT  MAINT CONTRACT  ROAD MATERIAL  ROAD MATERIAL  ROAD MATERIAL	MAINTENANCE SUPP MAINTENANCE SUPP MAINTENANCE SUPP CULVERTS CULVERTS CULVERTS CULVERTS
0000000	10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/20/2020 10/26/2020		10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/26/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020
10/26/2020 10/26/2020 10/26/2020 10/26/2020 10/26/2020 10/26/2020 10/26/2020	10/26/2020 10/26/2020 10/26/2020 10/26/2020 10/26/2020 10/26/2020 10/26/2020 10/26/2020	'BP /2020 /2020 /2020 /2020 /2020	/2020 /2020 /2020 /2020 /2020 /2020 /2020
312062 312198 309706 312063	312211	PO NO AMOUNT 168. 24. 552. 549.	312199 312176 312176 312153 312153 312153 312153
19.98 127.38 15.00 6.00 7,356.70 145.98 30.56	270.83 547.32 397.55 557.27 272.26 409.98 343.20	MOUNT  168.06  24.03  281.88  552.65  549.30	181.81 479.26 62.93 2,613.00 362.70 965.25 2,062.20 67,296.52

TEXAS ASSOC OF COUNT TEXAS BIT TEXAS BIT TOMMY MONTGOMERY SAN UNITED AG & TURF UNITED AG & TURF	MCCOY'S BUILDING SUP PHILLIPS TIRES PHILLIPS TIRES	MARTIN MARIETTA MATE MARTIN MARIETTA MATE MARTIN MARIETTA MATE MCCOY'S BUILDING SUP	MARTIN MARIETTA MATE MARTIN MARIETTA MATE MARTIN MARIETTA MATE	MARTIN MARIETTA MATE MARTIN MARIETTA MATE MARTIN MARIETTA MATE	MARTIN MARIETTA MATE MARTIN MARIETTA MATE MARTIN MARIETTA MATE MARTIN MARIETTA MATE	MARTIN MARIETTA MATE MARTIN MARIETTA MATE MARTIN MARIETTA MATE MARTIN MARIETTA MATE	IJS COMPANY IJS COMPANY IJS COMPANY IJS COMPANY IJS COMPANY IJS COMPANY JOHNSON OIL COMPANY KERENS GRAIN & ELEVA
	<b>₽₽₽</b>		<u>г</u> г г	<b>⊢</b> ⊢ ⊢			
2021 212-612-206 2021 212-612-376 2021 212-612-376 2021 212-612-453 2021 212-612-321 2021 212-612-324	2021 212-612-376 2021 212-612-445 2021 212-612-325	2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-376	2021 212-612-376 2021 212-612-376 2021 212-612-376	2021 212-612-376 2021 212-612-376 2021 212-612-376	2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-376	2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-376 2021 212-612-376	2021 212-612-330 2021 212-612-330 2021 212-612-330 2021 212-612-330 2021 212-612-330 2021 212-612-330 2021 212-612-370 2021 212-612-321
WORKERS COMPENSA ROAD MATERIAL ROAD MATERIAL HAULING MAINTENANCE SUPP BLADES	ROAD MATERIAL REPAIRS & MAINTE TIRES	ROAD MATERIAL ROAD MATERIAL ROAD MATERIAL ROAD MATERIAL	ROAD MATERIAL ROAD MATERIAL ROAD MATERIAL	ROAD MATERIAL ROAD MATERIAL ROAD MATERIAL	ROAD MATERIAL ROAD MATERIAL ROAD MATERIAL	ROAD MATERIAL ROAD MATERIAL ROAD MATERIAL ROAD MATERIAL	JANITORIAL SUPPL JANITORIAL SUPPL JANITORIAL SUPPL JANITORIAL SUPPL JANITORIAL SUPPL GAS & OIL MAINTENANCE SUPP
10/19/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/21/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020		10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020	10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020			10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020	10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/21/2020 10/26/2020 10/20/2020 10/26/2020
312102 312102	312074 312262						312195 312195 312195 312195 312195 312259 312182
1,796.37 1,214.19 1,300.61 9,626.52 550.00 75.90	21.00 45.00 1,740.00	901.98 264.96 430.68 157.50	1,366.02 3,225.78 467.28	2,292.30 1,393.74 925.20	929.16 462.78 2,682.36 467.28	5,575.50 463.86 926.82 939.06	19.00 10.96 25.54 48.36 23.36 2,160.00 29.80

ATWOODS DISTRIBUTING ATWOODS DISTRIBUTING B & G AUTO PARTS B & J TRASH SERVICE ENGIE RESOURCES LLC HELMCAMP MATERIALS, HELMCAMP MATERIALS, HELMCAMP MATERIALS, HELMCAMP MATERIALS, HELMCAMP MATERIALS, IJS COMPANY IJS COMPANY IJS COMPANY MARTIN MARIETTA MATE	VENDOR NAME	UNITED AG & TURF UNITED AG & TURF UNITED AG & TURF
	PP	
2021 213-613-321 2021 213-613-321 2021 213-613-430 2021 213-613-430 2021 213-613-430 2021 213-613-430 2021 213-613-430 2021 213-613-376 2021 213-613-376	ROAD & BRIDGE ACCOUNT#	2021 212-612-324 2021 212-612-324 2021 212-612-324
MAINTENANCE SUPP MAINTENANCE SUPP MAINTENANCE SUPP MAINTENANCE SUPP UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES ROAD MATERIAL	#3 ACCOUNT NAME	BLADES BLADES BLADES
10/19/2020 10/26/2020 10/21/2020 10/26/2020 10/19/2020 10/26/2020 10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/20/2020 10/26/2020	VP DATE DATE TBP	10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020
312082 312082 312084 312084 312090 312090 312090	PO NO	312102 312102 312102
83.88 2.14 25.90 25.00 1177.91 108.20 22.58 22.58 3,987.60 5,166.64 2,586.88 6,475.44 114.20 53.08 1,798.02 901.98 445.68 2,208.42 1,771.02 2,217.78 1,760.76 1,760.76 1,779.48 22.28 1,500.00	55,332.40 PO NO AMOUNT	75.90 91.84 (75.90)

EXPRESS TIRE COMPANY HADEN AUTO REPAIR HADEN AUTO REPAIR HADEN AUTO REPAIR	CORSICANA NAPA AUTO CORSICANA NAPA AUTO EXPRESS TIRE COMPANY EXPRESS TIRE COMPANY	ATWOODS DISTRIBUTING ATWOODS DISTRIBUTING CENTURY TRUCKS & VAN CORSICANA NAPA AUTO CORSICANA NAPA AUTO CORSICANA NAPA AUTO	VENDOR NAME  AT&T WIRELESS - PCT  ATMOS ENERGY  ATWOODS DISTRIBUTING  ATWOODS DISTRIBUTING	T BAR D TRUCKING, LL T BAR D TRUCKING, LL TEXAS ASSOC OF COUNT TREADMAXX TIRE DISTR TREADMAXX TIRE DISTR TREADMAXX TIRE DISTR TRUCK PARTS & SERVIC UNITED AG & TURF
			PP 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
2021 214-614-445 2021 214-614-445 2021 214-614-445 2021 214-614-445 2021 214-614-445	2021 214-614-321 2021 214-614-321 2021 214-614-325 2021 214-614-445 2021 214-614-325	2021 214-614-321 2021 214-614-321 2021 214-614-575 2021 214-614-321 2021 214-614-321 2021 214-614-321 2021 214-614-321	ROAD & BRIDGE  ACCOUNT #  2021 214-614-435 2021 214-614-430 2021 214-614-495 2021 214-614-321	2021 213-613-453 2021 213-613-453 2021 213-613-206 2021 213-613-325 2021 213-613-325 2021 213-613-321 2021 213-613-321 2021 213-613-321 2021 213-613-321
REPAIRS & MAINTE REPAIRS & MAINTE REPAIRS & MAINTE REPAIRS & MAINTE	MAINTENANCE SUPP MAINTENANCE SUPP TIRES REPAIRS & MAINTE TIRES	MAINTENANCE SUPP MAINTENANCE SUPP MAINTENANCE SUPP MAINTENANCE SUPP MAINTENANCE SUPP	#4 ACCOUNT NAME TELEPHONE UTILITIES MISCELLANEOUS MAINTENANCE SUPP	HAULING WORKERS COMPENSA TIRES TIRES TIRES MAINTENANCE SUPP MAINTENANCE SUPP
	10/21/2020 10/26/2020 10/21/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020		VP DATE DATE TBP  10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020	10/20/2020 10/26/2020 10/21/2020 10/26/2020 10/19/2020 10/26/2020 10/20/2020 10/20/2020 10/20/2020 10/20/2020 10/20/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/26/2020 10/20/2020 10/20/2020 10/26/2020
312209	312105 312105 312183 312183 312183	312103 312103 312234 312210 312210 309738	PO NO 312103 312103	312192 312192 312192 312164 312164 312040
	5 2.75 5 95.97 3 1,455.00 3 105.00 9 1,455.00	45,25 30 30	AMOUNT 40.49 75.43 11.94 61.86	3,239.97 5,409.22 1,509.69 2 889.52 2 1,258.80 1,258.80 1,258.80 1 136.16 4 49.04 1 49.04 2 86.61

DOCUMENT SOLUTIONS DOCUMENT SOLUTIONS DOCUMENT SOLUTIONS LENOVO FINANCIAL SER LENOVO FINANCIAL SER LENOVO FINANCIAL SER	VENDOR NAME	WILLIAMS GIN & GRAIN	UNITED AG & TURF - H	UNITED AG & TURF - H	UNITED AG & TURF - H	UNITED AG & TURF - H	UNITED AG & TURF - H	UNITED AG & TURF - H	UNITED AG & TURF - H	UNITED AG & TURF - H	UNITED AG & TURF	TEXAS ASSOC OF COUNT	T BAR D TRUCKING, LL	T BAR D TRUCKING, LL	STEVEN WALLIS	JOHNSON OIL COMPANY	JOHNSON OIL COMPANY	JOHNSON OIL COMPANY	JOHNSON OIL COMPANY
	PP	щ	Ь	<u> </u>	ــر د	ш	_	<b>⊢</b> ⊢		ightharpoonup	Ь	₽	$\vdash$	1	1	_	<u> </u>	_	<b>—</b>
2021 232-456-310 2021 232-457-310 2021 232-458-310 2021 232-459-310 2021 232-456-320 2021 232-457-320 2021 232-458-320 2021 232-458-320 2021 232-459-320	ACCOUNT # ACCOU	2021 214-614-321	2021 214-614-321	2021 214-614-445	2021 214-614-445	2021 214-614-445	2021 214-614-445	2021 214-614-445	2021 214-614-445	2021 214-614-445	2021 214-614-321	2021 214-614-206	2021 214-614-453	2021 214-614-453	2021 214-614-426	2021 214-614-370	2021 214-614-370	2021 214-614-370	2021 214-614-370
OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OPERATING EQUIPM OPERATING EQUIPM OPERATING EQUIPM	NOLOGY  ACCOUNT NAME	MAINTENANCE SUPP	MAINTENANCE SUPP	REPAIRS & MAINTE	REPAIRS & MAINTE	REPAIRS & MAINTE	REPAIRS & MAINTE	REPAIRS & MAINTE	REPAIRS & MAINTE	REPAIRS & MAINTE	MAINTENANCE SUPP	<b>WORKERS COMPENSA</b>	HAULING	HAULING	UNIFORMS	GAS & OIL	GAS & OIL	GAS & OIL	GAS & OIL
10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020 10/19/2020 10/26/2020	VP DATE DATE TBP	10/21/2020 10/26/2020		10/20/2020 10/26/2020					10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/19/2020 10/26/2020	10/21/2020 10/26/2020	10/20/2020 10/26/2020	10/21/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020	10/20/2020 10/26/2020
	PO NO	312114	312260	312002	312002	312002	312002	312002	312002	312002	312194					312237	312237	312207	312207
30.92 13.94 2.36 0.04 175.87 175.88 175.87	PO NO AMOUNT	9.60 71,922.46	79.58	17.00	299.48	265.50	34.12	767.00	210.00 165 67	280.00	148.19	1,681.83	4,349.26	7,997.29	150.00	593.00	593.00	2,623.50	607.80

NAVARRO COUNTY TRUST	VENDOR NAME		TYLER TECHNOLOGIES I	VENDOR NAME		AVENU INSIGHTS & ANA	VENDOR NAME		XEROX CORP - TXMAS						
سر	P		12	РР		12	12	12	12	рp		-	1	Н	-
2021 238-403-428	ACCOUNT#	VITAL STATISTICS	2020 237-403-459	ACCOUNT#	COUNTY CLERK TECHNOLOGY	2020 233-403-420	2020 233-403-420	2020 233-403-420	2020 233-403-420	ACCOUNT#	CC RECORD MANAGEMENT	2021 232-458-440	2021 232-458-310	2021 232-455-310	2021 232-455-440
TRAVEL/CONFERENC	ACCOUNT NAME		MAINT. CONTRACT	ACCOUNT NAME	NOTOGA	DOCUMENT PRESERV	DOCUMENT PRESERV	DOCUMENT PRESERV	DOCUMENT PRESERV	ACCOUNT NAME	MENT	COPIER RENTAL	OFFICE SUPPLIES	OFFICE SUPPLIES	COPIER RENTAL
10/21/2020	VP DATE		10/21/2020	VP DATE		10/21/2020	10/21/2020	10/21/2020	10/21/2020	VP DATE		10/20/2020	10/20/2020	10/20/2020	10/20/2020
10/21/2020 10/26/2020	DATE TBP		10/21/2020 10/26/2020	DATE TBP		10/26/2020	10/26/2020	10/26/2020	10/26/2020	DATE TBP		10/26/2020	10/26/2020	10/26/2020	10/26/2020
	PO NO		ı	PO NO	3					PO NO /		,			
366.12 366.12	PO NO AMOUNT	2,775.00	2,775.00	PO NO AMOUNT	12,172.50	(648.00)	4,602.50	4,325.00	4,325.00	AMOUNT	929.99	49.31	12.18	7.63	110.12

## FUND 322 - HIDTA

VERIZON WIRELESS INC	VERIZON WIRELESS INC	VERIZON WIRELESS INC	USFLEETTRACKING	USFLEETTRACKING	STAPLES, INC	STAPLES, INC	PEN-LINK, LTD	PEN-LINK, LTD	OKLAHOMA BUREAU OF N	OKLAHOMA BUREAU OF N	MIDLOTHIAN POLICE DE	LEXIS NEXIS RISK DAT	KAUFMAN COUNTY AUDIT	INTEGRATED ACCESS SY	INTEGRATED ACCESS SY	INTEGRATED ACCESS SY	INTEGRATED ACCESS SY	FORT WORTH POLICE DE	FORT WORTH POLICE DE	ELLIS COUNTY SHERIFF	DISTRICT 18 DISTRICT	COVERTTRACK GROUP IN	CIRCLE E ENTERPRISES	CIRCLE E ENTERPRISES	CIRCLE E ENTERPRISES	CIRCLE E ENTERPRISES	AMERICAN SHREDDING	AMERICAN SHREDDING	VENDOR NAME
10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	PP
2020 322-533-411	2020 322-522-411	2020 322-526-411	2020 322-531-310	2020 322-531-310	2020 322-516-310	2020 322-524-310	2020 322-517-411	2020 322-517-411	2020 322-547-120	2020 322-547-120	2020 322-526-120	2020 322-517-411	2020 322-527-120	2020 322-516-418	2020 322-516-418	2020 322-516-418	2020 322-516-418	2020 322-525-120	2020 322-549-120	2020 322-527-120	2020 322-534-120	2020 322-551-411	2020 322-516-418	2020 322-516-418	2020 322-516-418	2020 322-516-418	2020 322-516-411	2020 322-516-411	ACCOUNT#
SERVICES	SERVICES	SERVICES	SUPPLIES	SUPPLIES	SUPPLIES	SUPPLIES	SERVICES	SERVICES	OVERTIME	OVERTIME	OVERTIME	SERVICES	OVERTIME	FACILITIES	FACILITIES	FACILITIES	FACILITIES	OVERTIME	OVERTIME	OVERTIME	OVERTIME	SERVICES	FACILITIES	FACILITIES	FACILITIES	FACILITIES	SERVICES	SERVICES	ACCOUNT NAME
10/15/2020	10/15/2020	10/15/2020	10/15/2020	10/15/2020	10/21/2020	10/21/2020	10/21/2020	10/21/2020	10/15/2020	10/15/2020	10/21/2020	10/15/2020	10/15/2020	10/19/2020	10/19/2020	10/19/2020	10/19/2020	10/15/2020	10/15/2020	10/15/2020	10/15/2020	10/21/2020	10/21/2020	10/21/2020	10/21/2020	10/21/2020	10/21/2020	10/21/2020	VP DATE
10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	_	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	DATE TBP
			311928		312149	312148	311050	311050						311818	311818	311818	311818						311921	311921	311921	311921	311200	311200	PO NO
138.49	75.98	37.99	(1,494.00)	1,794.00	124.68	315.71	400.00	5,200.00	1,541.26	1,101.55	7,495.36	2,149.88	1,069.04	100.00	974.29	27.77	75.00	9,169.87	454.23	2,867.96	1,228.75	720.00	425.00	84.00	1,379.00	85.00	50.00	380.00	PO NO AMOUNT

## FUND 323 - HIDTA

XEROX CORP - TXMAS	XEROX CORP - TXMAS	TEXAS ASSOC OF COUNT	TERMINIX	SERVICES LLC	SOLID BORDER	RIVER ROAD MANAGEMEN	PS BUSINESS PARKS	PS BUSINESS PARKS	MVM INC	MITEL CLOUD SERVICES	MIDLOTHIAN POLICE DE	LOGMEIN USA, INC	LAURNA JO TUCK	HEATHER MAC DONALD	FRONTIER COMMUNICATI	FEDEX - TXMAS	FEDEX - TXMAS	CELLEBRITE USA CORP	CARROLLTON POLICE DE	ATMOS ENERGY - HIDTA	AT&T (HIDTA)							
10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	10 20	
20 323	20 323	20,323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	20 323	
2020 323-516-411	2020 323-516-411	2020 323-549-206	2020 323-533-206	2020 323-527-206	2020 323-521-206	2020 323-517-206	2020 323-516-206	2020 323-515-206	2020 323-516-418	2020 323-515-412	2020 323-516-411	2020 323-515-412	2020 323-516-418	2020 323-516-418	2020 323-531-412	2020 323-516-411	2020 323-527-120	2020 323-516-411	2020 323-516-418	2020 323-520-411	2020 323-516-411	2020 323-516-411	2020 323-516-411	2020 323-516-411	2020 323-526-120	2020 323-516-418	2020 323-527-411	
11	11	8	8	8	8	90	8	96	18	12	11	12	18	18	12	11	20	11	18	11	11	11	11	11	20	18	11	
SERVICES	SERVICES	WORK	<b>FACILITIES</b>	CONT	SERVICES	CONTI	<b>FACILITIES</b>	<b>FACILITIES</b>	CONT	SERVICES	OVERTIME	SERVICES	<b>FACILITIES</b>	SERVICES	SERVICES	SERVICES	SERVICES	SERVICES	OVERTIME	<b>FACILITIES</b>	SERVICES							
SES	SES	ERS CO	ERS CC	TIES	CONTRACT SERVICE	SES	CONTRACT SERVICE	TIES	TIES	CONTRACT SERVICE	CES	IME	CES	TIES	SES	SS	CES	CES	CES	IME	TIES	CES						
		WORKERS COMPENSA		RVICE		RVICE			RVICE													i						
_	_			-				•		_	_	_	_	_	_	_	_	_	_	_	_	_	_	_	_	_	4-1	
10/20/2020	10/20/2020	10/19/2020	10/19/2020	10/19/2020	10/19/2020	10/19/2020	10/19/2020	10/19/2020	10/20/2020	10/16/202	10/19/202	10/16/202	10/16/202	10/16/202	10/15/202	10/20/202	10/20/202	10/21/202	10/20/202	10/20/202	10/15/202	10/20/202	10/15/202	10/19/202	10/19/202	10/16/202	10/19/2020	!
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	o	0	0	0	0	0	0	0	0	0		
10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	10/26/2020	
2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	
											312217													312215				
											17													15				
174.23	292.94	30.06	34.81	42.72	43.04	177.53	67.72	136.71	148.00	8,778.61	2,071.00	6,581.83	12,041.72	36,678.54	8,828.80	1,213.50	1,159.42	1,298.40	2,931.14	2,500.00	81.15	32.10	82.32	3,700.00	6,939.90	287.08	476.92	
.23	94	.06	81	.72	.04	53	.72	.71	8	61	00	83	72	54	.80	50	.42	.40	.14	8	.15	.10	.32	.00	.90	.08	.92	

# **ELECTION CONTRACT FUND**

		TEXAS ASSOC OF COUNT	VENDOR NAME		LARSON ELECTRONICS L	AMG PRINTING & MAILI LARSON ELECTRONICS L	VENDOR NAME
		<b>1</b>	P		<u> </u>	<u>ь</u> ь	PP
		2021 975-475-206	ACCOUNT#	D A FORFEITURE	2021 408-409-315	2021 408-409-315 2021 408-409-315	PP ACCOUNT#
GRAND TOTAL		WORKERS COMP	ACCOUNT NAME		ELECTION SUPPLIE	ELECTION SUPPLIE	ACCOUNT NAME
		10/19/2020 10/26/2020	VP DATE		10/20/2020 10/26/2020	10/20/2020 10/20/2020	VP DATE
		10/26/2020	DATE TBP		10/26/2020	10/26/2020 10/26/2020	DATE TBP
			PO NO		312044	312193 312044	PO NO
148,792.48	1.08	1.08	PO NO AMOUNT	877.36	142.36	60.00 675.00	PO NO AMOUNT

#### 6

### AFFIDAVIT SUBMITTED BY Jane McCollum Chief Deputy Treasurer

#### NAVARRO COUNTY TREASURER

#### STATE OF TEXAS

#### COUNTY OF NAVARRO

**Before me,** the undersigned authority, on this day personally appeared the following named persons, and after being duly sworn, deposes and says: Honorable H. M. Davenport, Jr., County Judge, Honorable Jason Grant, Commissioner Pct. 1, Honorable Eddie Perry, Commissioner Pct. 2, Honorable Eddie Moore, Commissioner Pct. 3, and Honorable James Olsen, Commissioner Pct. 4.

I, Jane McCollum, Navarro County Chief Deputy Treasurer, on this 26<sup>th</sup> day of October, 2020 present to the Navarro County Commissioners Court the revised Monthly Financial Report for the month ending on September. 2020 for the court to review and approve. This report is in compliance with section 114.026 of the Local Government Code, so therefore we hereby execute this affidavit for publication.

With this signed affidavit, We the Commissioners Court, state that the requirements of Subsection (C) have been met with the examination of this report.

H. M. Devenport Ir. – County Judge

Eddie Perry – Commissioner Pct 2

Eddie Moore – Commissioner Pct 3

James Olsen – Commissioner Pct 4

SWORN AND SUBSCRIBED TO BEFORE ME, this 26<sup>th</sup> day of October, 2020 by H. M. Davenport, Jr., Jason Grant, Eddie Perry, Eddie Moore, and James Olsen, in their official capacities as the members of the Navarro County Commissioners Court.

Sherry Dowd - Navarro County Clerk



#### NAVARRO COUNTY, TEXAS REPORT OF CASH AND INVESTMENTS FOR THE MONTH OF SEPTEMBER, 2020

FUND	BEGINNING BALANCE	RECEIPTS	BANK	DISBURSEMENTS	ENDING BALANCE	TEX POOL BEGINNING BAL	TEX POOL	TEX POOL	TEX POOL ENDING BAL	TOTAL
GENERAL	6,697,003.42	1,240,084.71	3,557_77	2,342,918.04	5,597,727,86	883,736 27		190 28	883,928.55	6,481,654 41
COMMUNITY SUPERVISION	184,029 98	173,472.14	147,19	99,423.47	258,225.84	97,810.18	57 %	21.08	97,831.26	356,057.10
JUVENILE PROBATION	120,357.36	72,133.89	58,17	35,374 07	157,175.35	11,015.27		2 45	11,017,72	168,193.07
FLOOD CONTROL	1,536,962.65	2,667.35	814 40	30,120.00	1,510,324 40	2,269.41	- 1	0 58	2,269 99	1,512,594.39
ROAD & BRIDGE - PCT 1	348,788.17	24,825,70	173 90	100,070,37	273,717.40	32,738.47		7.05	32 745 52	306,462.92
ROAD & BRIDGE - PCT 2	329,337.03	31,788 79	156,47	117,862 37	243,429 92	81,186,69	18 -	17.48	81,204.17	324,634 09
ROAD & BRIDGE - PCT 3	969,848.13	25,067,71	490 09	155,498 50	839,907.43	69,451.28	25	14.95	69,466 23	909,373 66
ROAD & BRIDGE - PCT 4	1,060,718 68	24,825 70	538 12	148,704.93	937,377.57	80,409 23	(12)	17.31	80,426 54	1,017,804 11
H.ID.T.A.	62,334 50	271,738 51	33 21	271,738 51	62,367.71		. 20	-		62,367.71
HIDTA. SEIZURE	31,639 40	•	16 86	%	31,656 26	1,784 14	140	0.38	1,784 44	33,440 70
DEBT SERVICE	452,579 01	5,476 97	243 37	- 6 <u>1</u>	458,299 35	2,293 22		0 59	2,293.81	460,593 16
CAPITAL PROJECTS	3 538 92	1.0	1 83		3,540 81	10,866.62		2 44	10,869 06	14,409 87
SHERIFF STATE SEIZURE	61,918 82		43 65	230	61,962 47	54 05		F 8	\$4.05	82,016 52
DISTRICT ATTY FORF	108,527 05		59 03	1,326 03	107,260 05	118,143.36	37	25 40	118,168.76	225,428 81
HEALTH INSURANCE	364 733 51	291,331 25	157 23	302,204 79	354,017.20	12,581 04	- 7:	2.75	12,583.79	366,600 99
ECONOMIC DEVELOPMENT		53	1	CRE	•	2,260 57	- 1	G 58	2 261.15	2,261 15
TRUST	1,347,559 23	25,250 51	657.06	25,597 81	1,348,068 99	275,770.05	- 80	59 37	275,829 42	1,623,898 41
LAKE TRUST	241 40		0 13		241 53	100,144 94	27	21 57	190,166 51	100,408 04
REVOLVING & CLEARING	2,146,012 08	328,701 11	1 181 24	245 068 61	2,230,825 82	803 69		0 30	803 99	2 231 629 81
PAYROLL FUND	14,654 45	928,853 74		928,971 97	14,536 22	2	- 12	14		14,536 22
DISBURSEMENT FUND	96.222.91	3,099,950 49	339 86	3,099,950 49	96,562 7					96,562 71
2014 GO BONDS	101,379 74		54.0	<mark>l</mark>	101,433 7	5	7	11 18		101,433 75
SPECIAL REVENUE	186,983 37	615.097 01	328.5	6,723 20	796,685.6	3				796,685 68
SHERIFF FEO SEIZURE	654,571 43	17	348 7	5	654,920 1	a Commonweal	100	*		654,920 18
ELECTION CONTRACT	206,698 22	20	25.1	4,495 57	202,227.8	2		10		202,227 82
TOTAL	17,106,639.46	7,162,265.5	9,636.0	1 7,916,048.73	16,362,492.3	2 1,783,316.4	٠ .	384.48	1,783,702.96	18,146,195.28

CURRENT MONTH YTO 10,020.49 143,640.57

Propared By: Jane McCollum / Chief Deputy Treasurer

10/13/2020

Date

EXPLANATION:	BPO was referenced. Over \$100.00
APPROVAL REQUIRED	DATE APPROVED:
INV DATE:	10/15/2020
PO DATE:	
PO #	312071
VENDOR:	McCoy's Building Supply
DEPARTMENT:	Precinct 2

3000 SCUT- + 1. 297 DORELDAMA, TX

#### 903:272-4431 RECEIVED 518-9815

Tak: (#03 872-4443

7:45 91

18/15/278 CUSTOMER REMITTANCE NUMBER IN.OICE: 5947282

Page:

900-98010987-001

\* INVOICE-CHARGE \* AUDITOR'S OFFICE

NAVARRO COUNTY/PUT: 2 501 NORTH 13TH ST, STE S

(903) 554-3755 H

CORSIDANA, TX 751E0

53 Selling Store:

Terms: A2677 SHARREN G

MET MOTH PRSX EXELPT

Our Order #:

P.O. #:

Salesperson: Tax ID #: DESCRIPTION ITEM EXTENDED PRICE TAX YARD 0140206 CONCRETE MIX BO# ER 3.75 4) @ 0 .02/2 CONCRETE PALLE EX-POST MAS 61.0 10 E Debit: 1212-612-37( RECEIV rude PALLET \$2100 Maroice#:5947080 OCT 19 2020 enddr#:3 NAVARKO CUUNTY AUDITORS OF THE WHEN YOU SHOP WITH THE WOODY S CONSUMER CREDIT CHADES SEE ASS CLATE FOR DETAILS APPLY AT THE STORE AND GET A CREDIT DECISION TODAK LEARN MORE AT ANN MOCOYS, COM/COX BUMG R-CREDOT BIGNAT Sub-total Tax % Tax TOTAL 3375 Bunkey adig" undered by: EVIN LEL : 78. 5þ .0 178. En ŀΘ

FOR INTERNAL USE ONLY

059-313445

Thank You for shopping at McCoy's



#### **NAVARRO COUNTY AUDITOR'S OFFICE**

300 W 3rd Ave, Suite 4 Corsicana, Texas 75110 e-mail: auditor@navarrocounty.org

Natalle Robinson, First Assistant, Kaye Martin, Assistant Lisa Clay, Assistant Patty Wells, Assistant

Terri Gillen, County Auditor

Revised 06/24/19

2.16

Phone: (903) 654-3095

Fax: (903) 654-3097

Jan Wise, Administrative Assistant

#### **INTEROFFICE MEMO**

The ell	lacked there is being solvened for the fathering source.
ine au	tached item is being returned for the following reasons:
×	Item incurred before purchase order issued
0	Purchase order number is inconsistent with invoice
0	Amount billed does not match the purchase order
0	Vendor on purchase order does not match invoice
٥	Insufficient documentation to process payment
۵	Signature or date not present
Q	Budget Account Number (Line Item) is missing – Acct #
٥	Insufficient budget
•	Payment Request Inconsistent with County Policy
0	Other
This no	provide the additional documentation or explanation necessary to process this payment request.  otice must remain attached to the payment request.  nal explanation: BPO was use of overe \$100.00
	THE CAPIBILITIES.
	epartment Head or Elected or Appointed Official must sign this form confirming notification e Navarro County Purchasing Policy was not followed on this purchase.
_)_	Je814 po19-20
Signat	ure Date

#### Cameron Haden

#### RECEIVED

#### Invoice

Haden's Auto Repair 361 NW CR 2171 Barry, Tx. 75102 903-641-5187 OCT 2 0 2020

Date Invoice # 9/14/2020 6420

NAVARRO COUNTY AUDITOR'S OFFICE

Bill To	
Navarro County	 -
Precinct 4	

			P.O. No.	Terms
		_		Due on receipt
ltem	Quantity	Description	Rate	Amount
Labor	De De PC Inv	tepair clutch and calibrate pedal  Unit #41  bit: 214-614-445  sc: Unit #41 - Larne - Repair oice#: 1420  ndor#: 5373  Grave	ailes Clutc	510.00

The undersigned certifies that the equipment shown on this invoice is purheased for exculsive use on a farm or ranch and is exempt from payment of taxes under Chapter 20, Title 22A, Revised Civil Statutes of Texas. If any other use is made, the undersigned will be responsible for the payment of any taxes due.

Subtotal	\$510.00
Sales Tax (6.75%)	\$0.00
Total	\$510.00
Payments/Credits	\$0.00
Balance Due	\$510.00

Notice Pursuant to § 70.001, Texas Property Code- if Haden's Auto Repair relinquishes posession of a motor vehicle in return for a check, money order or credit card upon which payment is stopped, payment has been dishonored because of insufficient finds, no funds or because the drawer or maker of the check or credit card account upon which it was drawn or the credit card account has been closed, our lien provided by § 70.001 of the Texas Property Code continue in challed the religious of the check or credit card account has been closed, our lien provided by § 70.001 of the Texas Property Code continue in challed the religious of the check or credit card account has been closed, our lien provided by § 70.001 of the Texas Property Code continue in challed the religious of the check or credit card upon which payment is stopped, payment has been dishonored because of insufficient funds, no funds or because the drawer or maker of the check or credit card upon which payment is stopped, payment has been dishonored because of insufficient funds, no funds or because the drawer or maker of the check or credit card account upon which payment is stopped, payment has been dishonored because of insufficient funds, no funds or because the drawer or maker of the check or credit card account upon which payment is stopped to the check or credit card account has been closed, our lies provided by § 70.001 of the Texas Property Code continue.

I hearby authorize the above repair work to be done along with the necessary material.

OCT 2 1 2020

x mw Olsen Customer

Date AUDITOP'S OFFICE

#### Cameron Haden

Haden's Auto Repair 361 NW CR 2171 Barry, Tx. 75102

#### RECEIVED

OCT 2 0 2020

Date	Invoice #	
9/17/2020	6421	

903-641-5187	MAVAKK UNITY
Bill To	AUDITOE 12 OFFICE
Navarro County Precinct 4	

			P.O. No.	Terms
				Due on receipt
Item	Quantity	Description	Rate	Amount
Hydraulic Hose hydraulic Fluid Labor	1 5 4	Hydraulic Hose Hydraulic Fluid replace hydraulic line under cab  Unit #45  Debit: 2/4-4/4-4/45  Desc: 4/1-4/4-4/45  PO#: 1/10/1-4/1  Invoice#: 10/421  Vendor#: 53/13	88.00 7.00 85.00 45-LABOR	88.00 35.00 340.00 \$340.00

The undersigned certifies that the equipment shown on this invoice is purheased for exculsive use on a farm or ranch and is exempt from payment of taxes under Chapter 20, Title 22A, Revised Civil Statutes of Texas. If any other use is made, the undersigned will be responsible for the payment of any taxes due.

Subtotal	\$463.00
Sales Tax (6.75%)	\$0.00
Total	\$463.00
Payments/Credits	\$0.00
Balance Due	\$463.00

Notice Pursuant to § 70.001, Texas Property Code- if Haden's Auto Repair relinquishes posession of a motor vehicle in return for a check, money order or credit card upon which payment is stopped, payment has been dishonored because of insufficient funds, no funds or because the drawer or maker of the check or credit card on Er has to Economy, by the secount upon which it was drawn or the credit card account has been closed, our lieu provided by § 70.001 of the Texas Property Code continues to entire the another interest property Code. Please evidence our understanding of the law by signing below.

I hearby authorize the above repair work to be done along with the necessary material.

10.20.20

OCT 2 1 2020

NAVARRO COUNTY AUDITOR'S OFFICE



#### **NAVARRO COUNTY AUDITOR'S OFFICE**

300 W 3rd Ave, Suite 4 Corsicana, Texas 75110 e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant, Kaye Martin, Assistant Lisa Clay, Assistant Patty Wells, Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

Jan Wise, Administrative Assistant

#### INTEROFFICE MEMO

	INTEROFFICE MEMO
The att	ached item is being returned for the following reasons:
×	Item incurred before purchase order issued
0	Purchase order number is inconsistent with invoice
a	Amount billed does not match the purchase order
٥	Vendor on purchase order does not match invoice
0	Insufficient documentation to process payment
٥	Signature or date not present
0	Budget Account Number (Line Item) is missing – Acct #
٥	Insufficient budget
a	Payment Request inconsistent with County Policy
0	Other
This no	provide the additional documentation or explanation necessary to process this payment request.
Additio	nal explanation: PO # Was Not Requisites.
The Do	epartment Head or Elected or Appointed Official must sign this form confirming notification e Navarro County Purchasing Policy was not followed on this purchase RECEIVED IO-21-20  Date  OCT 2 1 2020
	N. T

Revised 06/24/19

NAVAKKU CUUNTY **AUDITOR'S OFFICE** 

EXPLANATION:	PO # was not requested	
APPROVAL REQUIRED	DATE APPROVED:	
INV DATE:	9/14/2020 & 09/17/2020	
PO DATE:		
PO #		
VENDOR:	Haden's Auto Repair	
DEPARTIVIENT:	Precinct 4	

# RICHLAND SANITATION

P. O. BOX 135 RICHLAND, TX 76681 RHI --- -n

OCT 1 3 2020

NAVAKKU CUUNIY

	***************************************
Bill To	OF ICI
Navarro County	
	•

# Invoice

Date	Invoice #
10/4/2020	5762

DCT 9 '20 AH10:54

**Balance Due** 

\$1,100.00

	P.O. No.	Terms	Project
Description	Qty	Rate	Amount
Pump out Holding Tank -4 county boat ramp restrooms 4	4	275.00	1,100.00
Debit: 101-402-446 Desc: Pumped out Holding Thinks Involce#: 5762 Vendor#: 4949  Teceived 10-9-2020			
Thank you for your business.		Subtotal	\$1,100.00
		Sales Tax (8.25	%) \$0.00
andred		Total	\$1,100.00
Sign of the same o		Payments/Credi	ts \$0.00



#### **NAVARRO COUNTY AUDITOR'S OFFICE**

300 W 3rd Ave, Suite 4 Corsicana, Texas 75110 e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant, Kaye Martin, Assistant Lisa Clay, Assistant Patty Wells, Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

Jan Wise, Administrative Assistant

	INTEROFFICE MEMO
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The De	epartment Head or Elected or Appointed Official must sign this form confirming notification e playarro County Purchasing Policy was not followed on this purchase.
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NAVARRO COUNTY



# **Election Systems & Software, LLC** 6055 Paysphere Circle Chicago, IL 60674 (877) 3 7 2683 County Elections



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BILL TO: NAVARRO COUNTY, TEXAS

PO BOX 1018

**CORSICANA TX 75151-1018** 



SHIP TO: Navarro County, Texas UL # 1 - 1 (2)

601 N 13th St

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Coverage Date

Election Ref: 11/03/2020

Shipped on 10/1/2020 from Plano, TX

Pack #1:

Tracking #: 1ZAT65170120257020

Pack #2:

Tracking #: 1ZAT65170120257039

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1.00	General Election	.000000	EA	.00
1.00	Base Charge:Precinct Tabulator	525.000000	EA	525.00
1.00	Base Charge-Reporting Database	525.000000	EA	525.00
1.00	Ballot Types	78.750000	EA	78.75
53.00	Precincts	9.450000	EA	500.85
53.00	Ballot Faces	16.800000	EA	890.40
38.00	Contests / Issues	18.500000	EA	703.00
88.00	Candidate / Responses	8.000000	EA	704.00
150.00	Media Burn	12.500000	EA	1,875.00
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## **Election Systems & Software, LLC** 6055 Paysphere Circle Chicago, IL 60674 (877) 377-8683



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BILL TO: Navarro County, Texas

PO Box 1018

Corsicana, TX 75151-1018

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# **Election Systems & Software, LLC** 6055 Paysphere Circle Chicago, IL 60674 (877) 377-8683

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BILL TO: NAVARRO COUNTY, TEXAS

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\*The Administrative Collection Surcharge may be deducted from the payment of this invoice if remittance is received within 45 days of invoice date.

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OCT 1 5 2020

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Invoice#: 111009

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AMOUNT ACCOUNT NO USD N08077 1160928



# Election Systems & Software, LLC 6055 Paysphere Circle Chicago, IL 60674 (877) 377-8683 Navarro County Elections





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## NAVANUE COUNTY AUDITOR'S OFFICE

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## **Election Systems & Software, LLC** 6055 Paysphere Circle Chicago, IL 60674 (877) 377-8683 County Elections





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# Election Systems & Software LIG 6055 Paysphere Circle

Chicago, IL 60674 (877) 377-8683

OCT 1 5 2020

NAVORCE MO FAUL 1161060 BIVORGE DATE 10/07/20

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BILL TO: NAVARRO COUNTY, TEXAS

PO BOX 1018

**CORSICANA TX 75151-1018** 

OCT 13 2020

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36.00	Audio: Contests/Issues	17,000000	EA	612.00
2.00	Audio: Props/Amends/Instructs	21.000000	EA	42.00
53.00	Audio: Ballot Faces	15.750000	EA	834.75
1.00	Audio: Language Set-Up Spanish	350.000000	EA	350.00
88.00	Audio: Candidates/Yes-No	10.250000	EA	902.00
4.00	Audio: Political Parties	5.250000	EA	21.00
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\*The Administrative Collection Surcharge may be deducted from the payment of

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within 45 days of invoice date.

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5,937.50 TOTAL USD

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Election Systems & Software

6055 Paysphere Circle

Chicago, IL 60674 (877) 377-8683

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Navarro County Elections
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BILL TO: NAVARRO COUNTY, TEXAS

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601 N 13th St

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1.00	Audio: Ballot Faces	15.750000	EA	15.75
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\*The Administrative Collection Surcharge may be deducted from the payment of this invoice if remittance is received within 45 days of invoice date.

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FREIGHT DISCOUNT SHIPPING & HANDLING TOTAL .00 .00 984.50

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#### **NAVARRO COUNTY AUDITOR'S OFFICE**

300 W 3rd Ave, Suite 4 Corsicana, Texas 75110 e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant, Kaye Martin, Assistant Lisa Clay, Assistant Patty Wells, Assistant Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

#### **INTEROFFICE MEMO**

The attached item is being returned for the following reasons:						
Item incurred before purchase order issued						
Purchase order number is inconsistent with invoice						
Amount billed does not match the purchase order						
□ Vendor on purchase order does not match invoice						
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Please provide the additional documentation or explanation necessary to process this payment request.  This notice must remain attached to the payment request.  Additional explanation: 20 1005 Not vegue ted for						
Movember 2020 Election.						
The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.						
Signature Date						
Revised 03/24/19						

# K & S TIRE TOWING AND RECOVERY, INC 1310 N. BUSINESS 45 OCRSICANA, TX. 75110 Phone: 903-872-0745 Fax: 903-872-3363 OCT 1 5 2020

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Org. Est. # 095950

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NAVARRO COUNTY SHERIFFAVARRO COUNTY

NAVARRO COLINTY 2014 CHEXTOEFT ON 5#2073 FICE Lic #: 113-8265

Date: 09/23/2020

312 W 2ND AVE. CORSICANA, TX 75110 AUDITOR'S OFFICE

Unit #: UNIT#2473

Odometer In: 138326

Office 903-654-3001 DISP kris matthews 903-654-7576

Fax 903-654-3044 KRYST krystal 903 875-3960

VIN#: 1GNLC2E06 ER180307

Part Description / Number	Qty	Sale	Ext	Labor Description	Ext
TEMP ACCUATOR 604-106	1.00	101.61	101.61	REPLACED DRIVER SIDE DOOR PANEL. REPLACED TEMP ACCUATOR AND DOOR	544.00
DOOR PANEL	1.00	474.34	474.34	CREDIT FOR A TIRE	-124.00
ACCUATOR DOOR 89018306	1.00	59.44	59.44		

Debit: 101-560-4

- Keplaced Doors Temp Accuator \$ 635.39 Unit 2473 - Labor \$ 420.00

Invoice#:

Vendor#:

Org Estimate 1,118.71

Revisions

**Current Estimate** 1,118.71

420.00 Labor: Parts: 635.39

Mono Steward

SubTotal: 1.055.39 Tax: 0.00 Total: 1.055.39

[Payments - ]

Signature

Vehicle Received: 9/23/2020

Customer Number: 363

\$1,055,39

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is 3 Months or 3000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Date

**Bal Due:** 

# **RECEIVED**



OCT 21 2020

# NAVARRO COUNTY AUDITOR'S OFFICE **AUDITOR'S OFFICE**

Corsicana, Texas 75110 e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant Kaye Martin, Assistant Lisa Clay, Assistant Patty Wells, Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

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Jan Wise, Administrative Assistant

	INTEROFFICE MEMO
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that th	epartment Head or Elected or Appointed Official must sign this form confirming notification are Navarro County Purchasing Policy was not followed on this purchase.  10/21/2020
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October 2020

# **Extension Newsletter for County Commissioners Court**

#### What is 4-H?

#### **Scholarships**

Each year, the Texas 4-H Youth Development Program awards an estimated \$2.2 million in scholarships to high school seniors. In 2019, 27 youth from the Central District 8 earned \$306,600 in scholarship money for advanced education.

The youth from Bell, Bosque, Coryell, Hamilton, Johnson, Leon, McLennan, Milam, Navarro, Robertson and Williamson Counties are seeking advanced degrees in fields such as Computer Engineering, Civil Engineering, Biology, Pre-Medicine, Radio-Television-Film, Agricultural Science, Business Management, Agricultural Economics, Animal Sciences, Geology, Flight Training, Communications, Poultry Science, Nutrition Science, Nursing, Agribusiness Management, Engineering, Agricultural Leadership, Health Science, Agricultural Leadership and Development, and Biological & Agricultural Engineering. Upon completion of their advanced degrees, many of the youth would like to return to give back to the communities that helped make their futures possible.

The Texas 4-H scholarship program began in 1959. At that time, the Houston Livestock Show & Rodeo awarded youth with scholarships in the amount of \$1,000. Today the largest scholarship award is \$20,000 presented by generous organizations such as San Antonio Livestock Exposition and Houston Livestock Show & Rodeo.

In 2020, the scholarship program will celebrate 62 years of providing college scholarships to Texas 4-H members and continues to be the largest 4-H scholarship program in the United States.

#### 4-H Project Work and Contests

4-H projects are the educational experiences in which youth who are 4-H members participate. A project is defined as consisting of



5-6 new learning experiences, leadership, community service, and exhibition of their project work. Youth engage in learning experiences through a variety of methods such as project meetings, workshops, tours, interviews, research, and more. All youth are encouraged to teach others about what they have learned to gain leadership skills and are also encouraged to help give back to their community. In addition, youth can

engage in competitive events such as presentations, speeches, demonstrations, and/or recordbooks.

Ag and Natural Resources Project Contest Areas (2018-	2019)
Ag Product Identification Contest	96
Beef, Horse, and Swine Quiz Bowls	54
Dairy Cattle Judging	35
Holiday Classic	773
Horse Judging	38
Horse Show	60
Livestock Judging	155
Meat Judging	40
Mohair & Wool Judging	1 & 25
Other Judging Contests (Entomology, Plant ID, Range, Soil,	)60





Andrew Lewis, CEA - AG and Natural Resources Lorie Stovall, CEA- Family Community Health VACANT, Asst. CEA- AG

Family & Community Health Project Contest A	reas (2018-2019)
Fashion Show & Fashion Storyboard	58 & 38
Duds to Dazzle	67
Food Challenge & Food Show	269 & 92
Consumer Decision Making	122
Nutrition Quiz Bowl	43
Leadership and Personal Development (2018-20	1 <u>19)</u>

Leadership and Personal Development (2018-2019)	
Leaders 4 Life Skillathon	38
SURGE (Leadership Lab)	126
Photography Entries	509
Recordbooks (District & State Qualifiers)	276 & 23
Rifle Match & Light Rifle Match	75 & 110
Roundup (District & State Qualifiers/Representatives)	206 & 465

#### District 8 4-H SURGE (Leadership Lab)

The 4-H Youth Development Program prides itself on teaching leadership & life skills to youth members to help them grow into successful, contributing members of society. One event that teaches and helps

youth develop the life skills of our 4-H members, is District 8 4-H SURGE. It is a threeday, twonight program targeted at 4-H members in grade 8-12. District 8 boasts of



having the largest participation in the state for the last several years. Workshops this summer included time management, diversity, stress relief, STEAM in the Kitchen, teamwork, public speaking, and service. The workshops and activities were conducted by County Extension Agents, as well as, the District 8 4-H Council Officer Team, under the direction of their agent advisors.

Another main component to SURGE is teaching youth the value of citizenship and service to their community. This year, campers participated in a hands-on service project. Through the ideas of our D8 4-H Council Officers, they identified plans to construct outdoor game equipment to build during camp and leave as a donation for the Texas 4-H Conference Center to use at future camps.

#### Agriculture and Natural Resources:

#### **Cotton Variety Trial:**

A Cotton Variety Trial was planted in the Barry area with Reed Agriculture with 9 different varieties replicated 4 time. The cotton was planted May 11, and harvested October 9. This information will be published showing performance and quality for producers to use when making decisions on what to plant next season. County Clean Up Day:

On June 6th after a few minor adjustments Navarro County Clean Up Day had 629 people dispose of 1,223 Cubic Yards of trash.

Oak Tree Management:

An Oak Tree Management and issue identification program was held in June with 24 contacts. The program focused on the increasing numbers of oak trees experiencing a die off in the Blacklands region of Texas and how to improve surviving oak trees as well as possible diseases and pest that our area experiences.

Navarro County Tire Day:

Navarro County Waste Management Committee was able to host the annual Tire Day with minor modifications. 263 tires were col-

#### 4-H and Youth Development:

Navarro County 4H has 14 chartered clubs with 166 students enrolled and 53 adult leaders. We have 2 after school programs with Boys and Girls Club and Dawson ACE.

Food and Fiber Round Up:

Our 19th Annual Program to educate our county 4th grader's and teachers of how agriculture products are produced in Navarro County. Youth gain experience from 7 stations: Pizza and Vegetables, Mobile Dairy, Beef, Swine, Grains, Cotton and Water Conservation. Pre and Post test were used to evaluate the program. 68 4th graders and 70 Volunteers from all over the county came together for our Ag Awareness Day.

**Navarro County Livestock 101:** 

21 Parents and 4-H members attended out livestock clinics covering Steers, Heifers, Lambs, Goats, Swine and Poultry.

Navarro County Youth Expo:

Even though our Expo was cancelled due to COVID-19 we had 157 individuals submit 333 Livestock, Creative Arts, Foods, Ag Mech, and Wood Working entries.

#### 4-H Leadership:

- 1 Texas Shooting Sports Ambassador
- 1 Healthy Texas Ambassador
- 6 Navarro County Junior Ambassadors
- 6 Navarro County Senior Ambassadors

#### **4H FCS Educational Programs**

We held two virtual cooking camp this summer. Food kits were prepared for drive by pick up and families were given a Teams link to join the camps. Each camp prepared 3 recipes and we had a total of 78 participants with 45 being Youth. Two youth Walk Across Texas virtual events were held with 37 participants.

**District 8 Virtual 4H Contests:** 

Due to COVID District 8 teams developed many virtual contests and Navarro County had 2 Consumer Decision Making Contest participants, 2 Fashion Show participants with a 1st place winner and 1 Dog Show photography contestant with a 1st place winner.

4H curriculum Enrichment Education

Cecily Nors, our 4H program assistant implemented Hatching in the Classroom, an embryology curriculum guiding students through the hatching process with 671 contacts, 6 elementary schools and 32 adult volunteers. and Learn Go Eat Grow, a nutrition and gardening program 357 contacts and 7 adult volunteers. Food Art Nutrition is learning about healthy choices in food and having fun being creative with fruits and vegetables. 11 Children and 1 Adult.

#### Family & Consumer Sciences:

Food Protection Management and Food Safety:

An FPM course was held for Navarro College and CISD employees with 5 participants. During COVID, our state FPM office created many educational food safety flyers over restaurant take-out safety. safe handling of grocery items and produce and hand washing videos. I shared this information with the Health Department, the Navarro COVID task force committee, Navarro County Early Childhood Coalition, local Daycares and on the FCS and 4H Facebook pages.

Navarro County Passenger and Community Safety:

I was able to install 6 car seats in 2020 before the COVID restrictions that halted all installations. To support this plan I was able to share many Facebook posts over car seat safety, heat stroke warnings for children and pets in cars, driving safe without being under the influence articles, Teen driving safe articles and I conducted a virtual Car Seat Safety Zoom program with 21 participants. We also organized presenters for the Home Safety Zoom over Gun safety and Fire safety and gave out 4 gun locks with 16 participants.

General Community Health Outreach:

Souper Bowl for Hunger was implemented with, 4H.schools and area food pantries. Over 400 food items and \$290 was collected. I partnered with a team of District 8 agents to teach two Cooking from the Pantry Facebook live cooking schools in April and May. In April I had 324 views and 86 engaged and in May I had 327 views and 144 engaged from the FCH Facebook page. Overall, our D8 cooking schools reached over 4000 viewers. I also shared through Facebook and email lists, many state developed virtual cooking schools such as Cooking with Friends and Cooking through the Cultures, Dinner Tonight Small Bites, Mindfulness activities and many more that were offered free through AgriLife Extension.

Chronic Disease Management:

Most of these programs scheduled were cancelled due to COVID, however, I offered many virtual programs such as Maintain NO Gain with 12 participants, Walk Across Texas with 12 adult participants and I shared many District 8 Do Well Be Well with diabetes and Hypertension virtual programs.

Better Living Texans had 10 adult graduates from a Fresh Stare to a Healthier You and 789 youth contacts through one shot nutritional programs.

Thanks for allowing me the opportunity to update you on the Extension educational programming in Navarro County and the efforts being made by your county Extension agents Andrew and Lorie. They continue to provide programming which is in tune with our mission which is to provide quality, relevant outreach and continuing educational programs and services to the people of Texas. If you ever have any questions, comments, or concerns, please do not hesitate to give me a call at 254-968-4144 ext.204 or e-mail at dkelm@tamu.edu.

Donald W. Kelm, Ed.D.

District Extension Administrator



#### Lease Agreement

xerox™

Customer: NAVARRO, COUNTY OF

0

BIITO COUNTY OF NAVARRO

AUDITORS OFFICE

Install: COUNTY OF NAVARRO

JP OFFICES

300 W 3RD AVE STE 4 CORSICANA, TX 75110-4603 312 W 2ND AVE CORSICANA, TX 75110-3004

State or Local Government Negotialed Contract: 072816000

#### Solution

Product Description  Hem	Agreement In	formation	Trade Information	Requested Install Date
1. B7035H2 (XEROX B7035 TNDM OS2)  - Convenience Stapler  - Integrald Off Finshr  - Postscript 3 Klt  - Customer Ed	Lease Term: Purchase Option:	60 months FMV	- Xerox WC 5335 S/N AE7178583 Trade-in as of Payment 48	11/13/2020

#### **Monthly Pricing**

ltem	Lease Minimum Payment	Meier	Print Charges Volume Band	Per Print Rate	Maintenance Plan Features
1. B7035H2	\$111.16	1: Black and While Impressions	All Prints	\$0.0066	- Consumable Supplies included for all prints - Pricing Fixed for Term
Total	\$111.16	Minimum Paym	ents (Excluding Applica)	nie Taxes)	in the same of the

#### Authorized Signature

Customer acknowledges receipt of the terms which consists of 2 pages including this	of this agreem stace page	Thank You for your business! This Agreement is proudly presented by Xerox and	
Signer: Judge H.M. Davenport	Phone:	(903)654-3025	Janet Loftin (903)874-6377
Signature:	Date:		For information on your Xerox Account, go to www.xerox.com/AccountMan.poument



Terms and Conditions

#### INTRODUCTION:

 NEGOTIATED CONTRACT. The Products are subject solely to the terms in the Negotiated Contract identified on the face of this Agreement, and, for any option you have selected that is not addressed in the Negotiated Contract, the then-current standard Xerox terms for such option.

#### **GOVERNMENT TERMS:**

- 2. REPRESENTATIONS & WARRANTIES. This provision is applicable to governmental entities only. You represent and warrant, as of the date of this Agreement, that: (1) you are a State or a fully constituted political subdivision or agency of the State in which you are located and are authorized to enter into, and carry out, your obligations under this Agreement and any other documents required to be delivered in connection with this Agreement (collectively, the "Documents"); (2) the Documents have been duty authorized, executed and delivered by you in accordance with all applicable laws, rules, ordinances and regulations (including all applicable laws governing open meetings, public bidding and appropriations required in connection with this Agreement and the acquisition of the Products) and are valid, legal, binding agreements, enforceable in accordance with their terms; (3) the person(s) signing the Documents have the authority to do so, are acting with the full authorization of your governing body and hold the offices indicated below their signatures, each of which are genuine; (4) the Products are essential to the immediate performance of a governmental or proprietary function by you within the scope of your authority and will be used during the Term only by you and only to perform such function; and (5) your payment obligations under this Agreement constitute a current expense and not a debt under applicable state law and no provision of this Agreement constitutes a pledge of your tax or general revenues, and any provision that is so construed by a court of competent jurisdiction is void from the inception of this Agreement.
- 3. FUNDING. This provision is applicable to governmental entities only. You represent and warrant that all payments due and to become due during your current fiscal year are within the fiscal budget of such year and are included within an unrestricted and unencumbered appropriation currently available for the Products, and it is your intent to use the Products for the entire term of this Agreement and make all payments required under this Agreement. If your legislative body does not appropriate funds for the continuation of this Agreement for any fiscal year after the first fiscal year and has no continuation of this Agreement for any fiscal year after the first fiscal year and has no the sources, this Agreement may be terminated. To effect this termination, you must, at least 30 days prior to the beginning of the fiscal year for which your legislative body does not appropriate funds, notify Xerox in writing that your legislative body failed to appropriate funds. Your notice must be accompanied by payment of all sums then owed through the current fiscal year under this Agreement. You will return the Equipment, at your expense, to a location designated by Xerox and,

when returned, the Equipment will be to in good condition and free of all tiens and encumbrances. You will then be released from any further payment obligations beyond those payments due for the current fiscal year (with Xerox retaining all sums paid to date).

#### SOLUTION/SERVICES:

4. OVERSIZE PRINTS. Each print made on the following Equipment: B7035H2, that is larger than 145 square inches (e.g., 11 x 17 = 187 square inches), but less than or equal to 491 mm in length, will register as two (2) prints on the applicable (B&W/color) meter, and, for that Equipment with extra-long print capability, for any impressions greater than 491 mm will register up to four (4) prints on the applicable (B&W/color) meter.

#### PRICING PLAN/OFFERING SELECTED:

FIXED PRICING. If "Pricing Fixed for Term" is Identified in Maintenance Plan Features, the maintenance component of the Minimum Payment and Print Charges will not increase during the Initial Term of this Agreement.

#### **GENERAL TERMS & CONDITIONS:**

6. REMOTE SERVICES. Certain models of Equipment are supported and serviced using data that is automatically collected by Xerox or transmitted to or from Xerox by the Equipment connected to your network ("Remote Data") via electronic transmission to a secure off-site location ('Remote Data Access'). Remote Data Access also enables Xerox to transmit Releases of Software to you and to remotely diagnose and modify Equipment to repair and correct malfunctions. Examples of Remote Data include product registration, meter read, supply level, Equipment configuration and settings, software version, and problem/fault code data. Remote Data may be used by Xerox for billing, report generation, supplies replenishment, support services, recommending additional products and services, and product improvement/development purposes. Remote Data will be transmitted to and from you in a secure manner specified by Xerox. Remote Data Access will not allow Xerox to read, view or download the content of any of your documents or other information residing on or passing through the Equipment or your information management systems. You grant the right to Xerox, without charge, to conduct Remote Data Access for the purposes described above. Upon Xerox's request, you will provide contact information for Equipment such as name and address of your contact and IP and physical addresses/locations of Equipment. You will enable Remote Data Access via a method prescribed by Xerox, and you will provide reasonable assistance to allow Xerox to provide Remote Data Access. Unless Xerox deems Equipment incapable of Remote Data Access, you will ensure that Remote Data Access is maintained at all times Maintenance Services are being

# RECEIVED

# Financial Analysis for COUNTY OF NAVARRO JUSTICE OF THE PEACE

a	NAVAI	NAVARRO COLINTY
335 Frouted TOTAL	First Charges First Part   Angel Angel	1859
AE/176562	50.0068 761 761	\$5.17 \$115.29

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1 Versatirk B7035	- Lesse	\$111.16	Included	1: Black and While At Pents Impressions	M Pents	\$0.006	781	iğ	25.23	\$116.18
	- Term, 60 months				-0			-12.		
		BU5148							100	No. of the last
								Monthly Investment	fment	50.09

JP2 JP3

NAVAKKO COUNTY AUDITOR'S OFFICE

OC1 1 8 5050



#### AGREEMENT FOR LICENSE ADJACENT TO OR CROSSING COUNTY ROADS

#### STATE OF TEXAS §

#### **COUNTY OF NAVARRO §**

#### KNOW ALL MEN BY THESE PRESENTS:

West Texas LPG Pipeline Limited Partnership (ONEOK Permian NGL Operating Company, L.L.C. (Operator)), Owner of a (pipeline, utility line, and gas or sewer line) hereby contracts and covenants with Navarro County ("the County") as follows:

- I. West Texas LPG Pipeline Limited Partnership desires to construct and maintain a pipeline, utility line, or gas or sewer line in Navarro County, Texas and it is necessary to cross certain county road(s) South West County Road 2305 located in Precinct # 3, more fully described on the map attached hereto as Exhibit A and incorporated herein by reference. The license granted herein shall extend 5 feet on either side of the pipeline as it crosses the county road.
- II. In consideration for **the County** granting permission through the issuance of a permit to lay a pipeline, utility line, or gas or sewer line adjacent to or crossing said county roads above described in Navarro County, Texas, the **Owner** hereby warrants, agrees and covenants that any crossing shall be constructed as follows:

All county road crossings shall be bored unless a variance is granted by Navarro County Commissioners Court, and lines underneath such roads shall be cased or otherwise constructed to provide maximum protection against damage or leaks. Owner may not block the county road during construction and must provide for at least one lane of traffic. The points where the pipeline crosses the road shall be clearly marked and the line shall be placed at a depth of no less than 6 feet underneath the lowest part of the **County's** bar ditches and/or road surfaces.

Type of Pipeline: 14" Natural Gas Liquids
The transport route (beginning and end):

(A detailed construction plan must be submitted with application)

Pipelines which run adjacent to a county road and which are within a county road easement shall be placed at a depth of no less than 6 feet underneath the lowest part of the **County's** bar ditches and/or road surfaces.

The pipeline shall be constructed in a safe and prudent manner and shall consist of only acceptable commercial pipeline materials. The **Owner** shall be responsible for maintaining the pipeline and the license area. In the event the pipeline is ever abandoned or ceases be used for more than 6 consecutive months, this license shall terminate and revert to the **County**. In addition, if the pipeline is ever abandoned or ceases to be used for more than 6 consecutive months, the **Owner** shall, at the **County**'s request, remove the pipeline from the license area and restore the property to its original condition.

#### SEE ATTACHMENT "A" IF THIS IS FOR A PETROLEUM PIPELINE.

- III. In consideration of the granting of this license (pipeline, utility line, gas or sewer Line) adjacent to or across the County's roads, the Owner warrants and covenants that any damages which may be caused to County or adjacent property as a result of the construction, maintenance or operation of a pipeline shall be the sole responsibility of the Owner and the Owner warrants and covenants that the area where the construction takes place shall be repaired and put back in the same condition as it originally was before such construction took place.
- IV. The **County** and **Owner** hereby covenant and agree that for each violation of this License agreement, **Owner** shall pay to **the County** liquidated damages in the amount of One Thousand Dollars (\$1,000.00) per day, per violation, until such violation have been corrected and the County's requirements complied with. Such compliance shall be determined by the County Commissioner in whose precinct the work occurs.

- V. Owner, at its own expense, shall maintain a general liability insurance policy in an amount sufficient to insure against loss or damages caused by the construction, maintenance and operation of the pipeline. The general liability insurance requirement may be met by a combination of self-insurance, primary, and excess insurance policies. Owner shall also, at its own expense, carry worker's compensation insurance as required by law.
- Owner, its successors and assigns agree to release, defend, indemnify, and hold VI. harmless the County its respective commissioners, agents and employees (collectively, the "Indemnified Parties"), from any and all costs, losses, claims, judgments, settlements, and damages of every kind and character to real property, personal property or persons (including, without limitation, claims involving environmental laws and regulations, pollution, contamination of ground waters, personal injury and death), lawsuits and/or causes of action (including reasonable attorneys' fees, expert fees and court costs) (collectively "Claims"), which may grow out of, arise from, or in any manner be connected with the activities of Owner's agents, invitees, guests, contractors, servants and employees, on the license area, or any adjacent property, including, without limitation, any Claims arising from loss of subsurface support of any County road and any Claims arising from the production or transportation of materials through any pipeline. For purposes of this license, environmental laws and regulations include, without limitation, the federal Oil Pollution Act (OPA), the federal Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), the federal Resource Conservation and Recovery Act (RCRA), the federal Clean Water Act, the Texas Solid Waste Disposal Act (TSWDA), the Texas Water Code (TWC), and the federal, state and local rules, regulations, ordinances, orders and governmental directives implementing such statutes.

As used in this license, the term "Hazardous Materials" means any substance or material defined or identified as hazardous, extra-hazardous, toxic or radioactive or subject to regulation as a solid waste or pollutant under any applicable federal, state, or local statute or regulation including, without limitation, the environmental laws and regulations referenced herein. "Remedial Work" is defined as any site investigation or monitoring, any cleanup, containment, remediation, removal, or restoration work performed in response to any federal, state or local government authority or private party action ("action"), or pursuant to any federal, state or local statute, rule, regulation, ordinance, order, governmental directive or other laws ("law"). Owner agrees, for the benefit of the County and any adjacent surface owner, (1) to remove from the license area, if, as and when required by any action or law, any Hazardous Materials placed or released thereon by Owner (including its contractors), (2) to perform Remedial Work where the need therefore arises in connection with Owner's (including its contractors) operations or activities on the license area or any adjacent property, and (3) to comply in all respects with all laws governing operations by Owner (including its contractors) and Remedial Work on or associated with the license area and any adjacent property. Remedial Work shall be performed by one or more contractors selected by Owner under the supervision of an engineer selected by Owner. All costs and expenses of Remedial Work resulting from Owner's (including its drillers' and other contactors') operations shall be paid by Owner, including, without limitation, the charges of such contractors and/or the consulting engineer and the County's reasonable attorneys' fees and costs incurred in connection with the monitoring or review of Remedial Work. If Owner shall fail to timely commence or cause to be commenced, or fail to diligently prosecute to completion, such Remedial Work, the County may (but shall not be required to), after first giving Owner thirty (30) days notice of its failure and Owner's

continued failure to perform, cause such Remedial Work to be performed and Owner will reimburse all reasonable costs of same on demand. The provisions of this Article shall not constitute approval or obligate The County or the surface owner to consent to the imposition of any engineering or institutional control that would restrict or limit future use of the License area for any purpose including, without limitation, any deed restriction or limitation on the use of groundwater or use of the property for residential purposes. Owner will notify the County and surface owner of any claim or other action by any governmental agency or any third party involving the actual or alleged existence of Hazardous Materials on the License area or any adjoining property and provide the County and surface owner with copies of (1) any notice of any actual or threatened release of Hazardous Materials given by Owner pursuant to any law and (2) any report of and response to any such release including all Remedial Work. Owner, its successors and assigns, in accordance with the provisions of Article 8, will release, indemnify, pay and protect, defend and save the Indemnified Parties harmless from all claims, liabilities, fees and expenses of any kind (including reasonable attorneys' fees, expert fees and costs) that arise from the actual or alleged presence or release of any Hazardous Materials in connection with the operations of Owner and Owner's agents, invitees, guests, contractors, servants and employees on the License area or any adjacent property. Such indemnification shall include, without limitation, costs in connection with any Remedial Work performed by the County, surface owner, or any third party in response to any federal, state or governmental authority, laws or regulations, due and payable upon demand by the County or adjacent surface owner. Owner's obligations herein shall survive the termination of this License.

VII. This Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, executors, administrators, legal representatives, successors, and assigns.

VIII. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created by this Agreement are performable in Navarro County, Texas.

IX. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, this invalidity, illegality, or unenforceability shall not affect any other provision of the Agreement, and this Agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been contained in the Agreement.

X. The rights and remedies provided by this Agreement are cumulative, and the use of any one right or remedy by either party shall not preclude or waive its right to use any or all other remedies. The rights and remedies provided in this Agreement are given in addition to any other rights the parties may have by law, statute, ordinance, or otherwise.

<b>EXECUTED</b> this, 2020.
OWNER
By:, its real estate services director
Walt Hoppensteadt
Company Name: West Texas LPG Pipeline Limited Partnership CONTENT Permian NGL Operating
Company, L.L.C. (Operator)  Address: 100 W. 5th St., Tulsa, OK 74103
Phone Number: 405-234-7788, Brandi Hitz- Point Communication
NAVARRO COUNTY
By:
County Judge
By:
Commissioner of Precinct





Telephone: 214-352-2468

Toll Free: 1-800-594-2263 Fax: 214-352-2460 Date Sales Person 08-27-2020

J. Alcala

# QUOTE GOOD FOR 30 DAYS Visitusion the web <a href="http://www.benemachinery.com/">http://www.benemachinery.com/</a>

CUSTOMER

Contact Jason Grant

Phone

903-654-0505

Company Address Navarro County Precinct #1 300 W 3rd Ave, Suite 14

Fax Email

nail

City Corsicana State/Zip TX 75110 Cell Terms

**BUYBOARD Contract #611-20** 

Purchase Orders Need to be submitted to:

Tiger Corporation 3301 N Louise Avenue

Sioux Falls, South Dakota 57107

Per our conversation, we are pleased to quote the following mower for your consideration.

Manufacturer

Tiger

Year: Model New

Serial No.

RT50D New

Hours:

New

Equipped With:

Mid-Mount Boom mower

Boom Arms

Mounting System Wheel Weights

Hydraulic Drive System
Operator Safety Screen/Poly

3 Point Open Stow System & Travel Safety Lock

Joystick, Electro-hydraulic and Valve Kit 50" rotary head with Disc & Hydraulic door

**BRUSH Option** 

Mounted on: John Deere 6110M Tractor

Cab unit with AM/FM radio & CD Player

4 Wheel Drive

Front Pump & Grill Guard Front Axle Stabilizer

16X16 Power Transmission

Buyboard Sales Price, F.O.B. Corsicana, TX

\$154,041.30

FREIGHT

SHIP VIA: BANE TRUCK

**TERMS & CONDITIONS** 

All Prices Are F.O.B. Shipping Point & Do Not Include Applicable Taxes Or Insurance.

Prices Are Subject To Change Without Notice. Machines Are Subject To Availability.

Taxes Are Subject To Change, As Law Requires, Without Notice.

We greatly appreciate your business.

Please feel free to contact me with any questions.

Sincerely,

Johnny Alcala Cell# 214-878-3798



18

# NCSO Jail Surplus List (Kitchen Appliances)

Frymaster Deep Fryer Serial# 0009GA0037 Model# MJ145ESD

Frymaster Deep Fryer Serial# 0009GA0036 Model# MJ145ESD

Vulcan Stove GH-45 Serial# 481347978 Model# 52142

Vulcan Stove GH-60 Serial# 81347979 Model# 52142

Vulcan Grill G-60 Serial# 481347969 Model# Unknown

Groen Braising Pan Serial# 21419HOF Model# HFP2E-3

Vulcan Convectional Oven Serial# 181344191-TX Model# VC4GS-13

Vulcan Convectional Oven Serial# 481344193-TX Model# VC4GS-13



# Central Counting Station Tabulation Supervisor Replacement

James Thompson

22

# 2021 Navarro County Resolution Indigent Defense Grant Program

WHEREAS, under the provisions of the Texas Government Code Section 79.037 and Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Texas Indigent Defense Commission to provide improvements in indigent defense services in the county; and

WHEREAS, this grant program will assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

WHEREAS, Navarro County Commissioners Court has agreed that in the event of loss or misuse of the funds, Navarro County Commissioners assures that the funds will be returned in full to the Texas Indigent Defense Commission.

NOW THEREFORE, BE IT RESOLVED and ordered that the County Judge of this county is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Formula Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that the County Auditor is designated as the Financial Officer for this grant.

Adopted this 26 day of October, 2020.

Hershell M. Davenport County Judge

Attest:

County Clerk



# <u>LIMITED SERVICE AGREEMENT FOR PHI CARES MEMBERSHIPS</u> Effective Date: November 1, 2020

This Service Agreement for PHI Cares Memberships ("Agreement") is made by and between Navarro County, Texas ("Company") and PHI Health, LLC d/b/a PHI Air Medical, a Louisiana limited liability company ("PHI"). Company and PHI may hereinafter be referred to individually as a "Party" and collectively as the "Parties." The Parties agree as follows:

- 1. <u>Purchase of Memberships</u>. PHI is an air ambulance company that is licensed in the State of Texas (the "State") and provides a membership-based program called PHI Cares in compliance with all applicable laws and regulations to cover the uninsured or otherwise uncovered portion of the flight charges that may be incurred by members requiring medically necessary air medical transportation on a PHI aircraft. Company currently has 283 employees and hereby agrees to purchase PHI Cares memberships for the benefit of Company's employees (hereinafter, the "Company Members").
- 2. <u>Term & Termination</u>. The term of this Agreement commences as of the Effective Date and continues for a period of one (1) year, through October 31, 2021 (the "Term"); provided, however, either Party may terminate this Agreement for any reason or no reason upon providing the other Party with at least thirty (30) days prior written notice. In the event that PHI terminates this Agreement under this Section, PHI shall refund Company the prorated amount of the Annual Fee (defined below) for the remainder of the Term. In the event that Company terminates this Agreement under this Section, Company shall not be entitled to a refund of any portion of the Annual Fee.
- 3. Annual Fee. Company hereby agrees to purchase 283 PHI Cares memberships for use by Company Members for \$12.00 per membership (the "Annual Fee"). The Annual Fee shall be paid in advance on or before the Effective Date. The total amount due is equal to \$3,396.00 (the "Annual Fee").
- 4. <u>Terms and Conditions</u>. The general terms and conditions of the PHI Cares membership program (the "PHI Cares Terms and Conditions"), which are located at <a href="http://phicares.com/">http://phicares.com/</a>, and are attached hereto as Exhibit "1," are incorporated into and shall constitute part of this Agreement. Should there be any conflict between the PHI Cares Terms and Conditions and this Agreement, the terms of this Agreement shall prevail. In addition to the PHI Cares Terms and Conditions, the following specific terms apply to this Agreement:
  - a. Payment. Navarro County, Texas will provide PHI with an employee roster including the full names of each eligible employee, mailing address and date of birth.
  - b. Roster of Company Members. Company shall provide PHI with a detailed employee roster which shall contain a list of the full names, address and dates of birth for all Company Members.
  - c. Notifying PHI. It is the responsibility of the Company Member to contact PHI and notify PHI if the Company Member or a qualified household dependent has been transported by PHI. In addition, Company Members should inform the healthcare provider, dispatcher, or emergency personnel of their PHI Cares membership at the time an air transport is requested, as these personnel will not be aware of Company Members' PHI Cares membership.
  - c. Unavailability. Company acknowledges that PHI may not always have an aircraft available to provide a transport due to prior use, weather, mechanical downtime, or other reasons, as set forth more fully in the PHI Cares Terms and Conditions. Further, medical or dispatch personnel may call another air ambulance provider in which event a PHI Cares membership will not cover the medical transport. Company acknowledges and agrees that PHI will have no liability to Company or any Company Member as a result of PHI's inability to respond to a transport request for any Company Member.
  - d. Benefit Coverage Area. The membership benefits of this Agreement are restricted to PHI transports which originate in the State of Texas for registered Company Members and their household members.

- e. Membership Upgrade Option: Registered Company Members can upgrade their limited benefit coverage to national household benefits for an additional cost of \$35.00 per household, per year. To upgrade a membership, the registered Company Member must contact the PHI Cares membership department and provide their membership ID number and pay the \$35.00 annual fee.
- f. Membership ID #. PHI will provide the Navarro County with a supply of 500 membership cards which Navarro County will distribute and make available to their eligible employees. These membership cards will contain the Membership ID # for the Navarro County Employee Group and the contract Expiration Date.
- g. Not Insurance Product. MEMBERSHIP ONLY APPLIES TO TRANSPORT ABOARD A PHI AIRCRAFT. MEMBERSHIP IS NOT AN INSURANCE PRODUCT AND DOES NOT PAY FOR SERVICES PROVIDED BY OTHER AIR OR GROUND AMBULANCE SERVICE PROVIDERS.
- h. Coverage. Each membership covers the entire household except for any person in the household who is now or at the time of the transport request is a recipient of Medicaid benefits. Medicaid recipients are excluded from membership in accordance with applicable state law.
- i. Additional Membership Purchases. Additional memberships for Company Members may be purchased by Navarro County and added to the official master roster at the \$12.00 rate for the remainder of the Term of this Agreement. All memberships added and purchased during the Term of this Agreement will expire at the expiration date of this Agreement.
- 5. Miscellaneous. This Agreement (including any and all exhibits attached hereto or incorporated herein) constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all previous agreements, either oral or written, with respect to the matters addressed herein. This Agreement may only be modified by a written instrument duly executed by both Parties. No rights, duties, or obligations under this Agreement may be assigned to any third party without the prior written consent of the other Party. If any provision of this Agreement is held illegal, invalid, or unenforceable by any Court of competent jurisdiction, the invalidity of such provision will not affect any of the remaining provisions of this Agreement. This Agreement is governed by and will be construed in accordance with the laws of the State of Texas without giving regard to its conflict of laws rules. In the event of any litigation between the Parties arising out of this Agreement, the prevailing Party (as determined by the court) shall be entitled to recover its reasonable attorney's fees, litigation expenses and court costs from the losing Party. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which taken together shall constitute but one and the same instrument. Each individual executing this Agreement on behalf of a Party represents that he/she is authorized to enter into and deliver this Agreement and bind the Party hereto. Any notice required or permitted to be given pursuant to this Agreement shall be in writing and shall be personally delivered; sent via overnight courier (with proof of delivery); or sent via certified mail, postage prepaid, return receipt requested to the Parties' addresses listed in the signature block.

The Parties hereto have entered into this Agreement as of the date and year written below, but which shall be effective for all purposes as of the Effective Date.

[Signature Page Follows]

# PHI HEALTH, LLC d/b/a PHI AIR MEDICAL COMPANY: NAVARRO COUNTY, TEXAS

By:	By:
Name: <u>David Motzkin</u>	Name:
Title: President	Title:
Date:	Date:
Address for Notices: 2800 N. 44th Street, Suite 800 Phoenix, Arizona 85008 Attn: David Motzkin, President With a copy to: Jeff Stanek, Vice President, Finance	Address for Notices: The Honorable, H.M. Davenport, Jr 300 W. 3rd Ave. Suite 102 Corsicana, TX 75110 Phone: 903-654-3025 Fax: 903-875-3974

#### EXHIBIT 1

#### PHI CARES - MEMBERSHIP TERMS AND CONDITIONS

#### PHI Cares Membership Program Terms and Conditions

#### Membership

PHI Cares is a membership program operated by PHI Health, LLC, which covers the uninsured or otherwise uncovered portion of the flight charges that may be incurred by members who are transported on a PHI medically configured aircraft as set forth herein. Membership is valid for one (1) year beginning five (5) days after your completed application and nonrefundable payment have been received and processed by the PHI Cares membership office. These Terms and Conditions also apply to renewing memberships, provided that payment of the annual membership fee is received within thirty (30) days of the renewal date.

As used herein, the terms "you," "your," and "Member" shall mean any members enrolled in the PHI Cares Program; the terms "our," "we," "us," and "PHI" shall mean PHI Health, LLC; the term "PHI Cares Program" shall mean the PHI Cares membership program operated by PHI; and the term "Terms and Conditions" shall mean the PHI Cares Program Terms and Conditions.

#### Billing

Members are charged an annual membership fee payable yearly in advance. The annual membership fee charged by PHI is based on certain factors, including whether or not you have healthcare insurance coverage.

A Member who receives a medically necessary transport through the PHI Cares Program is relieved from paying any charges related to the medical transport other than amounts paid or reimbursed to the Member by any available healthcare insurance, a third party payor, or a third party who may be legally responsible for the charges. In other words, PHI Cares accepts what your insurance or other third-party source of payment pays as "payment-in-full," relieving you of any other charges for the air medical transport.

PHI will bill your healthcare insurer or other third-party payor (for example, Medicare), or seek recovery from any legally liable third party (for example, a car accident which causes you injury as a result of someone else's fault or negligence) for the air medical transport. Should you receive payment directly from your healthcare insurer, other third-party payor, or from a legally liable third party for all or any portion of the charges for the air medical transport, you agree to promptly remit such payment to PHI. If any third party or his/her insurer who is legally liable pays for the air transport charges either through settlement of a claim or a judgment from a lawsuit, you agree to promptly remit the amount received by you for air transport charges included in such settlement or judgment.

Members who have no healthcare insurance coverage at the time of enrollment and no other third-party payor to cover air medical transport charges will be relieved by PHI from any patient transport charges for medically necessary air transport services on a PHI aircraft.

PHI Cares Members are responsible for and agree to pay for any charges that are not covered by the PHI Cares Program, including but not limited to air transport pick-ups outside of the PHI Cares service area or any ground ambulance transportation services that Members may incur in connection with any PHI air medical transport.

#### Eligibility & Availability

Medicaid participants are not eligible for membership in the PHI Cares Program.

Please note that a PHI aircraft may not be available at the time a flight request is made due to inclement weather, the PHI aircraft being in service at the time of the request, the PHI aircraft undergoing maintenance or repairs, weight limitations of the PHI aircraft, or other reasons that make the PHI aircraft unavailable to respond to a request. Further, medical or dispatch personnel may call another air ambulance provider in which event your PHI Cares membership will not cover the medical transport.

Passenger weights and other operating restrictions may limit our ability to transport a Member.

PHI, in consultation with other healthcare providers or dispatch agencies, reserves the right to determine whether air medical transport is medically necessary, safe, and appropriate under the circumstances.

Membership in the PHI Cares Program is not an insurance product. PHI Cares does not cover and will not pay or reimburse you for services performed by any other air medical transport services provider or any ground ambulance services provider.

Notwithstanding the foregoing, in addition to covering medically necessary transports on PHI aircraft, your membership will also cover medically necessary transports on PHI's partners' aircraft if such transports occur within PHI's service areas. Please visit our website at <a href="https://www.PHICares.com">www.PHICares.com</a> or contact our Membership Department to obtain more information on our current air ambulance membership partners. Any medical transports on a PHI Cares partner aircraft shall be subject to the same Terms and Conditions stated herein.

#### Service Area

Membership provides household national coverage for medically necessary air transports on PHI medically configured aircraft to the closest appropriate facility within 200 miles for a rotor wing (helicopter) and 600 miles for a fixed wing (airplane). The point of pickup must be within the PHI Cares service area. For a list of service areas, please see the coverage map on the PHI Cares website: <a href="https://www.PhiCares.com">www.PhiCares.com</a> or contact the membership office directly.

#### Notifying PHI Cares Membership Department of Transport

You should inform the healthcare provider, dispatcher, or emergency personnel of your PHI Cares membership at the time an air medical transport is requested, as these personnel will not be aware of your PHI Cares Membership. In addition, it is the responsibility of each Member to contact us if a registered and eligible household dependent has been flown by PHI. Please call our Membership Department at: 1.888.435.9744 (1.888. I Fly PHI), Monday-Friday, 0800 to 1600 Hours MST.

#### Termination and Renewal of Coverage

PHI may terminate your membership for failure to comply with the Terms and Conditions of the PHI Cares membership program. PHI reserves the right to discontinue its PHI Cares Program at any time upon notice to Members. In such event, PHI shall return a pro rata portion of the membership fee. PHI also reserves the right to unilaterally modify the Terms and Conditions, including but not limited to the membership fee to be charged to Members who join or renew their membership after the effective date of such change.

It is your responsibility to renew your membership prior to the expiration of the one-year term. A completed renewal application and nonrefundable payment must be received within thirty (30) days of the renewal date. If you do not renew your membership, your membership and coverage thereunder will automatically terminate at the end of the one-year term. Renewal contracts may include changes in coverage.

#### Acknowledgment

You acknowledge that all information included in the completed application is correct to the best of your knowledge, including all health insurance information. If your healthcare insurance is no longer in effect at the time air medical services are rendered, your PHI Cares membership will not cover your air medical transport charges, unless you have notified PHI Cares of such cancellation and have paid the supplemental membership fee charged to PHI Cares members who do not have healthcare insurance. Any changes in your healthcare insurance information, including the cancellation of healthcare insurance coverage, must be reported to the PHI Cares membership office within five (5) business days of such change or cancellation.

By approving and submitting your application for PHI Cares membership, you agree to all of the Terms and Conditions set forth herein.

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https://www.phicares.com

Policy Manual - add

#### **1D-6 Infectious Disease Control Policy**

Navarro County will take proactive steps to protect the workplace in the event of an infectious disease outbreak. It is the goal of Navarro County during any such time period to strive to operate effectively and ensure that all essential services are continuously provided and that employees are safe within the workplace.

Navarro County is committed to providing authoritative information about the nature and spread of infectious diseases, including symptoms and signs to watch for, as well as required steps to be taken in the event of an illness or outbreak.

#### Preventing the Spread of Infection in the Workplace

Navarro County will ensure a clean workplace, including the regular cleaning of objects and areas that are frequently used, such as bathrooms, breakrooms, conference rooms, door handles and railings. A committee will be designated to monitor and coordinate events around an infectious disease outbreak, as well as to create work rules that could be implemented to promote safety through infection control.

We ask all employees to cooperate in taking steps to reduce the transmission of infectious disease in the workplace. The best strategy remains the most obvious—frequent hand washing with warm, soapy water; covering your mouth whenever you sneeze or cough; and discarding used tissues in wastebaskets. We will also install alcohol-based hand sanitizers throughout the workplace and in common areas.

Unless otherwise notified, our normal attendance and leave policies will remain in place. Individuals who believe they may face particular challenges reporting to work during an infectious disease outbreak should take steps to develop any necessary contingency plans. For example, employees might want to arrange for alternative sources of child care should schools close and/or speak with supervisors about the potential to work from home temporarily or on an alternative work schedule.

#### Limiting Travel

All nonessential travel should be avoided. Employees who travel as an essential part of their job should consult with management on appropriate actions. Business-related travel outside the United States will not be authorized.

Employees should avoid crowded public transportation when possible. Alternative scheduling options, ride-share resources and/or parking assistance will be provided on a case-by-case basis. Contact human resources for more information.

#### **Telecommuting**

Telework requests will be handled on a case-by-case basis. While not all positions will be eligible, all requests for temporary telecommuting should be submitted to your manager for consideration.

#### Staying Home When III

Many times, with the best of intentions, employees report to work even though they feel ill. We provide paid sick time and other benefits to compensate employees who are unable to work due to illness. Please see Navarro County Personnel Policy Manual, SECTION 2: EMPLOYEE COMPENSATION AND BENEFITS. During an infectious disease outbreak, it is critical that employees do not report to work while they are ill and/or experiencing any (or any combination) of the following symptoms: fever in excess of 100 degrees, cough, sore throat, runny or stuffy nose, body aches, headache, chills and fatigue. Currently, the Centers for Disease Control and Prevention recommends that people with an infectious illness such as the flu remain at home until at least 24 hours after they are free of fever (100 degrees F or 37.8 degrees C) or signs of a fever without the use of fever-reducing medications. Employees who report to work ill will be sent home in accordance with these health guidelines.

#### Requests for Medical Information and/or Documentation

If you are out sick or show symptoms of being ill, it may become necessary to request information from you and/or your health care provider. In general, we would request medical information to confirm your need to be absent, to show whether and how an absence relates to the infection, and to know that it is appropriate for you to return to work. As always, we expect and appreciate your cooperation if and when medical information is sought.

#### Confidentiality of Medical Information

Our policy is to treat any medical information as a confidential medical record. In furtherance of this policy, any disclosure of medical information is in limited circumstances with supervisors, managers, first aid and safety personnel, and government officials as required by law.

#### Social Distancing Guidelines for Workplace Infectious Disease Outbreaks

In the event of an infectious disease outbreak, Navarro County may implement these social distancing guidelines to minimize the spread of the disease among the staff.

#### During the workday, employees are requested to:

1. Avoid meeting people face-to-face. Employees are encouraged to use the telephone, online conferencing, e-mail or instant messaging to conduct business as much as possible, even when participants are in the same building.

- 2. If a face-to-face meeting is unavoidable, minimize the meeting time, choose a large meeting room and sit at least one yard from each other if possible; avoid person-to-person contact such as shaking hands.
- 3. Avoid any unnecessary travel and cancel or postpone nonessential meetings, gatherings, workshops and training sessions.
- 4. Do not congregate in work rooms, pantries, copier rooms or other areas where people socialize.
- 5. Bring lunch and eat at your desk or away from others (avoid lunchrooms and crowded restaurants).
- 6. Encourage members and others to request information and orders via phone and email in order to minimize person-to-person contact. Have the orders, materials and information ready for fast pick-up or delivery.

#### Outside activities

Employees might be encouraged to the extent possible to:

- 1. Avoid public transportation or carpooling (walk, cycle, drive a car) or go early or late to avoid rush-hour crowding on public transportation.
- 2. Avoid recreational or other leisure classes, meetings, activities, etc., where employees might come into contact with contagious people.

Proposed amended policy

## 18-13 INCLEMENT WEATHER CLOSINGS / EMERGENCY CLOSINGS / EVACUATIONS (rev 10/01/2020)



### **DECLARATION OF AN EMERGENCY.**

As a general practice, the County does not close its operations unless continuing operations has been determined to endanger the health, safety or security of the County employees. When this determination is made, the County Judge or in his absence, a designated Commissioner is responsible for initiating the closing. Emergencies which may result in a determination to close County operations include, but is not limited to:

- Inclement weather such as ice & snow conditions
- Tornadoes
- Floods
- Other acts of God
- Nuclear, chemical, and biological emergencies
- Terrorist attacks
- Any other emergency declared by the federal, state, or local authority

#### CLOSING DUE TO AN EVACUATION ORDER.

When an evacuation has been ordered, all "non-essential", non-emergency personnel will be released from work and encouraged to evacuate. Employees designated by their Department Head as "essential" Emergency Services Personnel will not be authorized to evacuate if an evacuation order is issued in accordance with Chapter 22 of the Texas Labor Code. Any "essential" employee who fails to report to work as scheduled during an emergency evacuation order may be subject to disciplinary action, up to and including job termination; if the employee is necessary to provide for the safety and well-being of the general public or is otherwise necessary for the restoration of vital services. All "essential" employees must be designated and made aware of their assignment prior to an emergency. A list of "essential" employees shall be provided to the Emergency Management Coordinator and the Human Resources Coordinator and shall be updated annually. Shifts may be established according to departmental needs at the discretion of the Department Head. Employees who are assigned "on call" status must notify supervisors of locations where they can be contacted.

#### **COMPENSATION OF EMPLOYEES.**

When there is an emergency closure of County offices, all "essential" employees who are required to work during the emergency closure may receive additional compensation as determined by the County Commissioners. The amount of such compensation and the duration of its applicability will be determined by the County Commissioners, in their sole discretion.

#### RETURN-TO-DUTY PHASE:

All "non-essential" employees will report to their usual work areas as soon as possible following the order for resumption of normal operations, after the termination or expiration of the emergency closure order and/or instructions from the applicable elected official/appointed Department head.

#### CONSEQUENCES FOR VIOLATION OF THE POLICY.

The County reserves the right to amend, change, or delete this policy at any time, with or without prior notice. Furthermore, this policy does not grant a right or benefit to any employee, either expressed or implied, that in any way alters the "at will" basis of employment that is intended by the County.

<u>PUBLIC ANNOUNCEMENTS.</u> Local radio and news stations and local newspaper will be contacted by the County Judge concerning the closing and reopening of County offices. Information will also be posted on the County website.

When a countywide closing is not initiated, Elected and Appointed Officials retain the authority to make a determination for their own employees when weather conditions are so severe that it is unsafe for employees to travel from their residences to their assigned work stations. Elected and Appointed Officials are those Department Heads that have taken the oath and statement in accordance with Article XVI, §1 of the Texas Constitution.

current policy

#### **1B-13 WEATHER CLOSINGS AND EMERGENCIES**

As a general practice, the County does not close its operations unless the health, safety, and security of county employees are seriously brought into question. When this happens, either because of severe weather conditions or other emergencies, the County Judge is responsible for initiating the closing.

The County Judge will notify the following entities for a public announcement: local radio and news stations, local newspaper, and post on the County website. Announcements of an emergency closing will, to the extent possible, specify the starting and ending times of the closing. However, each elected official controls the working hours of their employees, even in an emergency situation.

Many County departments are continuous operating public safety and service departments. Many county personnel will be required to work during emergency closings and will be designated as "essential employees." Each department head is responsible for designating their employees as essential employees and providing alternate information to such personnel designated during emergency closings. Public safety will be foremost in the development of departmental emergency action plans.



## Navarro County CDL Drug and Alcohol Testing Policy and Procedures

## Introduction

Drivers are an extremely valuable resource for County's business. Their health and safety is a serious County concern. Drug or alcohol use may pose a serious threat to driver health and safety. It is, therefore, the policy of the County to prevent substance use or abuse from having an adverse effect on our drivers. The County maintains that the work environment is safer and more productive without the presence of alcohol, illegal or inappropriate drugs in the body or on County property. Furthermore, drivers have a right to work in an alcohol and drug-free environment and to work with drivers free from the effects of alcohol and drugs. Drivers who abuse alcohol or use drugs are a danger to themselves, their co-workers and the County's assets.

The adverse impact of substance abuse by drivers has been recognized by the federal government. The Federal Motor Carrier Safety Administration ("FMCSA") has issued regulations, which require the County to implement a controlled substance testing program. The County will comply with these regulations and is committed to maintaining a drug-free work place. All drivers are advised that remaining drug-free and medically qualified to drive are conditions of continued employment with the County.

Specifically, it is the policy of Navarro County that the use, sale, purchase, transfer, possession or presence in one's system of any controlled substance (except medically prescribed drugs) by any driver while on County premises, engaged in County business, while operating County equipment, or while under the authority of the County is strictly prohibited. "FMCSA" stated that mandatory testing must apply to every person who operates a commercial motor vehicle in interstate or intrastate commerce and is subject to the CDL licensing requirement.

The execution and enforcement of this policy will follow set procedures to screen body fluids (urinalysis) conduct breath testing, and/or search all driver applicants for alcohol and drug use, and those drivers suspected of violating this policy who are involved in a U.S. Department of Transportation (DOT) reportable accident or who are periodically or randomly selected pursuant to these procedures. These procedures are designed not only to detect violations of this policy, but to ensure fairness to each driver. Every effort

will be made to maintain the dignity of drivers or driver applicants involved.

Neither this policy nor any of its terms are intended to create a contract of employment or to contain the terms of any contract of employment. Navarro County retains the sole right to change, amend or modify any term or provision of this policy without notice. This policy is effective October 1, 2020, and will supersede all prior policies and statements relating to alcohol or drugs for CDL drivers.

This policy outlines the responsibilities of employees, supervisors and managers with regard to drug and alcohol testing of employees in safety-sensitive positions in accordance with U.S. Department of Transportation regulations, issued under the Omnibus Transportation Employee Testing Act of 1991.

## **Policy Statement**

It is the policy of Navarro County to comply fully with the regulations mandating preemployment, random, reasonable suspicion, post-accident and follow-up drug and alcohol testing in accordance with regulations issued by the U.S. Department of Transportation. This policy applies to employees whose job requires them to obtain and retain a Commercial Drivers' License (CDL) and operate a Commercial Motor Vehicle (CMV). Positions and employees covered by this Policy shall be referred to herein as "CDL positions" and "CDL employees" respectively.

It is the policy of Navarro County to comply with the U.S. Department of Transportation, FMCSA Clearinghouse, a secure online database that provides employers with real-time information about CDL driver drug and alcohol program violations. Navarro County will conduct both electronic queries and traditional manual queries with previous employers from January 6, 2020 to January 5, 2023 as required by FMCSA's drug and alcohol use testing program, for checking CDL driver violation histories. Drivers may view their own records. Employees will be required to provide a consent form from the CDL holder to conduct both Limited and Specific inquiries.

This policy contains the requirements of the regulations, except where indicated that a particular provision is based on the authority of Navarro County, as follows:

• The performance of safety-sensitive functions is prohibited by CDL employees having a breath alcohol concentration of 0.04 percent or greater as indicated by an alcohol breath test; by employees using alcohol or within four hours after using alcohol; and by employees in the possession of any medication containing alcohol unless the package seal is unbroken. In addition, Navarro County prohibits the performance of any safety-sensitive function by an employee with a breath alcohol concentration of .02 percent or greater.

- Use of controlled substances by CDL employees covered by the Policy is prohibited and is in accordance with the regulations issued by the U.S. Department of Transportation.
- A CDL employee is performing a safety-sensitive function at the following times:
  - All time on county property, public property, or other property waiting to be dispatched to drive,
  - all time inspecting, servicing or conditioning any CMV at any time,
  - All CMV driving time,
  - All time other than driving time in or upon any CMV,
  - All time loading or unloading a vehicle, supervising or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving receipts for shipments loaded or unloaded,
  - All time spent performing driver requirements relating to accidents,
  - All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

## **Definitions**

**Accident:** An accident is defined as an incident involving a commercial motor vehicle in which there is either a fatality, an injury treated away from the scene, or a vehicle being required to be towed from the scene.

Alcohol means the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohol including methyl and isopropyl alcohol.

**Alcohol concentration (or content)** means the alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test under this part.

Breath Alcohol Technician (BAT): A person who instructs and assists individuals in the alcohol testing process and operates an evidential breath testing device (EBT).

Clearinghouse: A secure online database that gives the county real-time information about CDL driver drug and alcohol program violations.

Collection site means a place where individuals present themselves for the purpose of providing breath, body fluid to be analyzed for alcohol or specified controlled substances. The site must possess all necessary personnel, materials, equipment, facilities and supervision to provide for the collection, security, temporary storage and transportation of shipment of the samples to a laboratory.

Commercial Driver's License (CDL): A special license required of drivers who drive Commercial Motor Vehicles which meets the following criteria:

- Meets or exceeds 26,001 lbs. gross vehicle weight; or
- Transports 16 or more passengers, including the driver; or
- Transports hazardous materials as determined by the Hazardous Materials Act, 49 USC 5101, and are required to placard the vehicle under the Hazardous Materials Regulations, 49 CFR chapter I, subchapter C.

Commercial Motor Vehicle (CMV): Any self-propelled or towed vehicle used on a highway, any roadway or passage which may be available to public transportation at any time, whether on private or public property, in interstate or intrastate commerce to transport passengers or property when the vehicle:

- Has a gross vehicle weight rating or gross combination weight rating of 26,001 lbs. or more, whichever is greater, inclusive of a towed unit(s) with a gross vehicle weight rating or gross vehicle weight of more than 10,000 pounds; or
- · Is designed to transport 16 or more passengers, including the driver; or
- Is of any size and is used in the transportation of hazardous materials as
  determined by the Hazardous Materials Transportation Act, 49 USC 5101,
  and which require the motor vehicle to be placarded under the Hazardous
  Materials Regulations, 49 CFR chapter I, subchapter C.

Confirmation Test: For alcohol testing, a second test, following a screening test with a result of 0.02 grams or greater of alcohol per 210 liters of breath, that provides quantitative data of alcohol concentration. For controlled substances testing, a second analytical procedure to identify the presence of a specific drug or metabolite which is independent of the screen test in order to ensure reliability and accuracy.

Controlled substance has the meaning assigned by 21 U.S.C. 802 and includes all substances listed on Schedule I through V as they may be revised from time to time (21 CFR 1308).

**Designated Employer Representative (DER):** An employee authorized by Navarro County to take immediate action(s) to remove employees from safety-sensitive duties, or cause employees to be removed from these covered duties, and to make required decisions in the testing and evaluation processes. The DER also receives test results and other communications for the County, consistent with the requirements of 40.3.

**Driver** means any person who operates a commercial motor vehicle. This includes, but is not limited to: full time, regularly employed drivers: casual, intermittent or occasional

drivers; leased drivers and independent, owner-operator contractors who are directly employed by or under lease to the County or who operate a commercial motor vehicle at the direction of or with the consent of Navarro County. For the purposes of pre-employment/pre-duty testing only, the term "driver" includes a person applying for a position with Navarro County, which requires a CDL to drive a commercial motor vehicle.

**Drug** means any substance (other than alcohol) that is a controlled substance as defined in this section and 49 CFR Part 40.

**Evidential Breath Testing device (EBT):** A device approved by the National Highway Traffic Safety Administration ("NHTSA") for the evidential testing of breath at the 0.02 and 0.04 alcohol concentrations, placed on NHTSA's "Conforming Products List of Evidential Breath Measurement Devices" ("CPL"), and identified on the CPL as conforming with the model specifications available from NHTSA's Traffic Safety Program.

**Medical Review Officer (MRO):** A licensed physician responsible for receiving and reviewing laboratory results generated by the county's drug testing and for evaluating medical explanations for certain drug test results.

On duty time means all time from the time a driver begins to work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work. "On duty time" shall include:

- All time on the County's premises, at a carrier or shipper plant, terminal or facility, or other property, or on any public property, waiting to be dispatched, unless the driver has been released from duty by the County.
- 2. All time inspection, servicing, or conditioning any commercial motor vehicle at any time;
- 3. All driving time;
- 4. All time, other than driving time, in or upon any commercial motor vehicle except time spent resting in a sleeper berth;
- 5. All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle, or in giving or receiving receipts for shipments loaded or unloaded;
- 6. All time spent performing the driver requirements relating to accidents;
- 7. All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

**Performing a Safety-Sensitive Function:** Any period in which the driver is actually performing, ready to perform, or immediately able to perform any safety-sensitive functions.

**Safety-Sensitive Function:** Any of the seven on-duty functions set forth in 395.2, Onduty time, listed below:

- All time at a carrier or shipper plant, terminal, facility, or other property, waiting to be dispatch, unless the driver has been relieved from duty by the employer.
- All time inspecting equipment as required by the Federal Motor Carrier Safety Regulations, or otherwise inspecting, servicing, or conditioning any commercial motor vehicle at any time.
- All time spent at the driving controls of a commercial motor vehicle.
- All time, other than driving time, spent on or in a commercial motor vehicle.
- All time loading or unloading a commercial motor vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded.
- All time spent performing the driver requirements associated with an accident.
- All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

## Screening test:

- In alcohol testing it means an analytical procedure to determine whether a driver may have a prohibited concentration of alcohol in his or her system.
- In controlled substance testing it means an immunoassay screen to eliminate negative urine specimens from further consideration.

Substance Abuse Professional (SAP): A person who evaluates employees who have violated a DOT drug and alcohol regulation and makes recommendations concerning evaluation, treatment, follow-up testing, and after-care.

## Responsibilities

**Human Resources Office:** is responsible for the following Drug and Alcohol Screening compliance activities:

 Ensure each employee required to have a CDL participates in an appropriate drug and alcohol testing program in accordance with DOT

- regulations. All results will be kept and maintained on file by Human Resources Office pursuant to county policy.
- Review all driver qualification forms and documents for completeness and compliance.
- Maintain Driver Qualification files includes mandatory drug testing information (for drivers operating a vehicle with a GVWR of 26,001 lbs. or more' a vehicle requiring a placarding for hazardous materials; or a vehicle designed to transport 16 or more passengers including the driver)
- Use the DOT Clearinghouse to make queries regarding CDL drivers' violations, as well as, updating Clearinghouse after a CDL driver has completed drug and alcohol testing in accordance with DOT regulations.

**Supervisor/Department:** The duties of the driver's supervisor or his/her department include:

- Active participation in the hiring process for employees who drive CMVs, which includes:
  - Ensuring all offers of employment shall be contingent upon successful conformation of prior employment, driving record, completion of physical, drug and alcohol testing, and other DOT requirements for drivers.
  - Ensuring the post-offer applicant obtains his/her CDL drug testing.
- Informing and requiring CDL drivers to submit a urine sample for drug/alcohol testing at the designated medical and/or collection facility when the supervisor suspects that the driver is under the influence of drugs or alcohol, pursuant to DOT regulations and County policy, and
  - Contact Human Resources Department as soon as possible following the incident, and
  - Complete the Supervisors Reasonable Suspicion Form.
- Compliance with DOT regulations

**Driver:** The responsibilities of a driver include:

- Avoid the use of non-prescribed drugs and alcohol while conducting safety-sensitive activities, and to comply at all times with county policy.
- Submit a sample for drug or alcohol testing when called upon to do so by his/her supervisor, including random testing for CDL drivers, pursuant to county policy (see "Refusal to Submit Form").

### SUBSTANCE PROHIBITED/PRESCRIPTION MEDICATIONS

A. Alcohol use means the consumption of any beverage, mixture, or preparation,

including any medications containing alcohol which, when consumed causes an alcohol concentration of 0.02 or greater.

B. Controlled Substance: In accordance with FHWA rules, urinalyses will be conducted to detect the presence of the following substances:

Marijuana
Cocaine
Opioids (codeine, heroin, morphine, oxycodone, oxymorphone, hydrocodone, hydromorphone)
Amphetamines
Phencyclidine (PCP)

C. **Prescription Medications**: Drivers taking legally prescribed medication issued by a licensed health care professional familiar with the driver's work-related responsibilities must report such use to their immediate supervisor, and may be required to present written evidence from the health care professional which describes the effects such medications may have on the driver's ability to perform his/her tasks.

In the sole discretion of the Alcohol and Drug Program Administrator, a driver may be temporarily removed, with pay, from a safety-sensitive position if deemed appropriate.

## **PROHIBITIONS**

#### A. Alcohol Prohibitions:

The new alcohol rule prohibits any alcohol misuse that could affect performance of a safety-sensitive function, including:

- 1. Use while performing safety-sensitive functions.
- 2. Use during the 4 hours before performing safety-sensitive functions.
- 3. Reporting for duty or remaining on duty to perform safety-sensitive functions with an alcohol concentration of 0.02 or greater.
- 4. Possession of alcohol, unless the alcohol is manifested and transported as

part of a shipment. This includes the possession of medicines which contain alcohol (prescription or over-the-counter), unless the packaging seal is unbroken.

- Use during 8 hours following an accident or until he/she undergoes a postaccident test.
- 6. Refusal to take a required test.
- NOTE: A driver found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall not perform, on or be permitted to perform, safety-sensitive functions for at least 24 hours. The other consequences imposed by the regulations and discussed below do not apply. However, documentation of this test constitutes written warning that County policy has been violated, and could result in disqualification of a driver and disciplinary action, up to an including termination under Navarro County policy.

## B. Drug Prohibitions:

The regulations prohibit any drug use that could affect performance of safety-sensitive functions, including:

- 1. Use of any drug, except by doctor's prescription, and then only if the doctor has advised the driver that the drug will not adversely affect the driver's ability to safely operate the CMV;
- 2. Testing positive for drugs; and
- 3. Refusing to take a required test.

All drivers will inform the Alcohol and Drug Program Administrator of any therapeutic drug use prior to performing a safety-sensitive function.

## **Procedures**

**Types of Tests:** To the extent practicable, all tests will be conducted during employees' normally scheduled work hours. All testing required by this policy will be conducted in accordance with the Omnibus Transportation Employee Testing Act of 1991 and drug testing guidelines and regulations issued by the Department of Transportation. The following tests are required:

 Pre-employment. All applicants for employment in CDL positions, or candidates for transfer or promotion to such positions are subject to

- screening for improper use of controlled substances. (Pre-employment alcohol testing is optional) **Note:** A pre-employment drug test may be required for an existing employee who was removed from the random testing program for more than 30 days.
- **Post-Accident**. Conducted after accidents on CDL employees in County vehicles whose performance could have contributed to the accident, as determined by a citation for a moving traffic violation, and for all fatal accidents even if the driver is not cited for a moving traffic violation.
  - Alcohol tests should be conducted within 2 hours, but in no case more than 8 hours, after the accident.
  - CDL employees must refrain from all alcohol use until the test is complete.
  - Post-accident drug tests must be conducted within 32 hours.
- Reasonable Suspicion. Conducted when a trained supervisor or manager observes behavior or appearance that is characteristic of alcohol or illicit drug misuse.
  - If a CDL employee's behavior or appearance suggests alcohol or drug misuse, a reasonable suspicion test must be conducted.
  - If a test cannot be administered, the driver must be removed from performing safety-sensitive duties for at least 24 hours.
  - Testing for alcohol abuse must be based upon suspicion which arises just before, during or just after the time when the employee is performing safety-sensitive duties.
  - Testing for substance abuse may occur at any time upon suspicion.

# The following conditions are signs of possible alcohol or drug use (not all-inclusive):

- Abnormally dilated or constricted pupils
- Glazed stare redness of eyes (sclera)
- Flushed face
- Change of speech (i.e. faster or slower)
- Constant sniffing
- Increased absences
- Redness under nose
- Sudden weight loss
- Needle marks
- Change in personality (i.e. paranoia)
- Increased appetite for sweets
- Forgetfulness-performance faltering-poor concentration
- Borrowing money from co-workers or seeking an advance of pay or other unusual display of need for money
- Constant fatigue or hyperactivity
- Smell of alcohol
- Slurred speech

- Difficulty walking
- Excessive, unexplained absences
- Dulled mental processes
- Slowed reaction rate
- Random: Conducted on a random, unannounced basis just before, during or after performance of safety-sensitive functions for alcohol or at any time for drugs.
  - Each year, the number of random alcohol tests conducted by the County must equal at least \*10% of all the safety-sensitive CDL employees.
  - Random drug tests conducted by the County must equal at least
     \*25% of all CDL employees.

\*Note: These percentages are subject to change. The FMCSA Administrator's decision to increase or decrease the minimum annual percentage rate for random alcohol and controlled substances testing will be applicable starting January 1 of the calendar year following publication in the **Federal Register**.

- Return to Duty and Follow-up. Conducted when an individual who has violated the prohibited alcohol or drug standards returns to performing safety-sensitive duties. All positive tests require a negative test result in or for employee to return to duty.
  - Follow-up tests are unannounced and at least six (6) tests must be conducted in the first twelve (12) months after a driver returns to duty.
  - Follow-up testing may be extended for up to sixty (60) months following the return to duty.

## **Conducting Tests**

- Alcohol: DOT rules require breath testing using evidential breath testing (EBT) devices.
  - Two breath tests are required to determine if a person has a prohibited alcohol concentration.
  - A screening test is conducted first. Any result less than 0.02 alcohol concentration is considered a "negative" test. If the alcohol concentration is 0.02 or greater, a second, confirmation test must be conducted
- **Drugs:** Drug testing is conducted by analyzing a driver's urine specimen, and must be conducted through a U.S. Department of Health and Human Services certified facility.

## Refusal to Submit to an Alcohol or Drug Test and the Consequences

- Refusal to submit to an alcohol or controlled substances test means that a CDL employee:
  - Fails to provide adequate breath for testing without a valid medical explanation after he or she has received notice of the requirement for breath testing in accordance with the provisions of this policy,
  - Fails to provide adequate urine for controlled substances testing without a valid medical explanation after he or she has received notice of the requirement for urine testing in accordance with the provisions of this policy,
  - Refuses to wash his or her hands after being directed to do so during collection of a urine sample,
  - Admits to the collector of a urine sample that he or she has adulterated or substituted their specimen,
  - An observed collection of a urine sample, fails to follow the observer's instructions to raise his or her clothing above the waist, lower clothing and underpants, and to turn around to permit the observer to determine if he or she has any type of prosthetic or other device that could be used to interfere with the collection process.
  - Possesses or wears a prosthetic or other device that could be used to interfere with the collection process, or
  - Behaves in a confrontational way that disrupts the collection process or otherwise engages in conduct that clearly obstructs the testing process.
- CDL employees who refuse to submit to an alcohol or drug test are not allowed to perform safety-sensitive functions. Pursuant to the County's authority, CDL employees who refuse to submit to a test will be subject to discipline, up to and including discharge.

## Consequences of Alcohol/Drug Misuse

- CDL employees who have any alcohol concentration, defined as 0.02 or greater, who are tested just before, during or just after performing safetysensitive functions must be removed from performing such duties for a minimum 24 hours.
  - Disciplinary action may up to and including termination may be imposed upon an employee whose alcohol test reveals any alcohol concentration, between 0.02 and 0.04.
- CDL employees who engage in prohibited alcohol or drug conduct, CDL employees who test positive for alcohol use greater than 0.04 or drug use, must be immediately removed from safety-sensitive functions for a period of time determined by the County at its' sole discretion.
  - Disciplinary action, up to and including termination, may be imposed upon a CDL employee who engages in prohibited alcohol

or drug conduct, CDL employees who test positive for alcohol use greater than 0.04 or drug use.

## NOTE BELOW ARE ONLY SOME OPTIONS TO CONSIDER:

- Unless the circumstances warrant more serious discipline, the first time a CDL employee tests positive for alcohol use greater than 0.04 or drug use, he/she shall receive a one (1) day unpaid suspension.
- If a CDL employee tests positive for alcohol use greater than 0.04 or drug use for a second time within the five year period immediately following his/her first positive test, he/she will be terminated.
- A CDL employee in his/her introductory or training period who tests
  positive for any alcohol concentration (defined as 0.02 or greater) or drug
  use, shall be terminated.
- A CDL employee who tests positive for alcohol use greater than 0.04 or drug use, but is not terminated must be evaluated by a substance abuse professional and comply with any treatment recommendations to assist them with his/her alcohol or drug problem. Failure to comply will result in immediate termination.
  - The payment for any recommended treatment will be strictly at the expense of the employee (or his/her health insurance program, if applicable).
  - Employees may be placed on sick leave or leave without pay status during the treatment period, whichever is appropriate.
- CDL employees who have been evaluated by a substance abuse professional, who comply with any recommended treatment, who have taken a return to duty test with a result less than 0.02, and who are then subject to unannounced follow-up tests at the employees' expense, may return to work.
- Once an employee successfully completes rehabilitation, he/she shall be returned to his/her regular duty assignment or an equivalent position. Employee assignments during treatment shall be based on each individual's circumstances. As a condition of employment, the employee must comply with prescribed follow-up care.

## Information/Training

- All current and new employees will receive written information about the testing requirements and how and where they may receive assistance for alcohol or drug misuse.
- All employees must receive a copy of this policy and sign the Confirmation of Receipt – see attachments.
- All personnel responsible for supervising and managing CDL employees must attend at least two hours of training on alcohol and drug misuse symptoms and indicators used in making determinations for reasonable suspicion testing.

- Supervisors and managers will be instructed on the detection of abuse problems and the enforcement of the testing policy. Periodic, on-going training will also occur after implementation of the policy.
- This policy will be posted on employee bulletin boards and will be available to all employees.
- Educational information will be made available periodically which will
  focus on the potentially dangerous effects of drug and alcohol use and
  abuse, the procedures associated with pre-employment drug screening
  and "reasonable suspicion" testing, the effects on job performance
  measured in loss of productivity, and the potential safety hazards
  presented to the individual employee, other employees and the public.
- All recruitment advertising will include the statement "Drug/alcohol screening is a condition of employment" at the bottom of the advertisement/posting with the EEO statement.
- All final candidates for employment will be given a copy of this policy, and be given the opportunity to read the policy in its entirety.

## **Record Keeping**

- Navarro County will keep detailed records of its drug and alcohol program per DOT Regulations.
- These records are confidential. Test results will only be released to the county, the substance abuse professional or the MRO. Any other release will only be made with written consent of the CDL driver or in response to court order.
- All Navarro County drug and alcohol test results will be updated in the DOT Clearinghouse online database as required by DOT regulation.

## APPEAL OF TEST RESULTS

- A. Alcohol and drug abuse may not only threaten the safety and productivity of all employees of Navarro County, but causes serious individual health consequences to those who use them. Appendix A outlines several personal consequences which may result after abuse of controlled substances. Any confirmed actions prohibited by Part IV above, while performing a safety-sensitive function or refusing to take a breath test, will be grounds for termination. Refusal may be defined as not providing a breath sample or urine as directed, neglecting to sign appropriate control forms, using alcohol within 8 hours of an accident, or engaging in conduct that clearly obstructs the testing process.
- B. Any driver testing positive for the presence of a controlled substance will be contacted by the County's MRO. The driver will be allowed to explain and

present medical documentation to explain any permissible use of a drug. All such discussions between the driver and the MRO will be confidential. The County will not be a party to, or have access to matters discussed between the driver and the MRO. If medically supportable reasons exist to explain the positive result, the MRO will report the test result to the County as a negative.

C. Within 72 hours after the driver has been notified of a positive test result for drugs he/she may request a retest at their expense of the split sample. This signed request will be provided to the MRO in writing, who will then initiate the new laboratory analysis. If a different result is detected by the subsequent laboratory, the test will be voided by the MRO, and the County's Alcohol and Drug Program Administrator will be notified. A retest may be initiated as appropriate.

#### VIII. CONFIDENTIALITY

Under no circumstance, unless required or authorized by law, will alcohol or drug testing information or results for any employee or applicant be released without written request from the applicable employee, except for the requirement to utilize the Clearinghouse, which is the DOT online database for drug and alcohol testing results.

Drivers are entitled, upon written request, to obtain copies of any records pertaining to the driver's use of alcohol or controlled substances, including any records pertaining to his/her alcohol or controlled substance tests. Copies will be provided within 5 days.

Collection of breath and urine samples must always be documented and sealed with a tamper-proof sealing system in the presence of the driver, to insure that all tests can be correctly traced to the driver. Drug test analysis from the DHHS approved laboratory will be forwarded directly to the Medical Review Officer assigned by the Alcohol and Drug Program Administrator.

Alcohol test results will be forwarded by the MRO to the Alcohol and Drug Program Administrator for confidential record keeping.

3/2020 -last written guideline

Effective Date: October 26, 2020

#### **COVID-19 Return to Work Guidelines for Navarro County Personnel**

#### Purpose:

To assist employees, administration, and supervisors in making decisions about returning to work for employees with confirmed COVID-19, or who have suspected COVID-19 (e.g., developed symptoms of a respiratory infection such as cough, sore throat, shortness of breath, or fever but did not get tested for COVID-19), or for employees who have been deemed a close contact of a COVID-19 positive person.

#### **Policy:**

Any employee who has tested positive for COVID-19, been notified by their physician that they most likely have COVID-19, or who have been notified that they are a close contact of a person who has tested positive for COVID-19 will need to meet the return to work criteria listed in this policy prior to being allowed to return to work. Although the employee may receive a release from their healthcare provider or by the Texas Department of State Health Services, the criteria outlined in this policy will have to be met before returning to work at Navarro County, Texas.

#### Procedure:

- I. Criteria
  - For COVID-19 positive or suspected positive employees:
    - At least 10 days have passed since symptoms first appeared and
    - At least 24 hours have passed since last fever without the use of feverreducing medications and
    - o Symptoms (e.g. cough, shortness of breath) have improved NOTE: Employees who are critically ill or severely immunocompromised should remain out for at least 20 days, and the Human Resources Coordinator may require a note for return to work from a healthcare provider.
  - For employees who did not test positive but have been listed as a close contact of a COVID-19 positive person:
    - Must be quarantined for 14 days from the last day of close contact with the person.
    - o If close contact with the person continues for duration of the illness (e.g., living in the same household and unable to isolate), the employee must be quarantined for 14 days from the date that the positive person is released from isolation.
  - Utilize the "COVID-19 Employee Return to Work Form" to determine the date the employee will be able to return to work. Forward a copy of the form to the Human Resources Coordinator once it is completed.

#### II. Return to Work Practices and Work Restrictions

After returning to work, the employee should:

- Wear a medical grade face mask for source control at all times while in Navarro County buildings until all symptoms are completely resolved or at baseline.
- Self-monitor for symptoms, and seek re-evaluation from a provider if respiratory symptoms recur or worsen.

Navarro County, Texas

## **COVID-19 Employee Return to Work Form**

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